**Communications Committee Meeting**

Thursday, January 14, 2021, 10:00 – 11:30 AM

Google Meet Link: meet.google.com/qjd-fufc-iti

Call-in #:

**AGENDA**

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| 1. **Opening**
	1. Welcome and introductions
 | Susan Kaliush, *Committee Chair* |
| 1. **Old Business**
 | LiLi Taylor, *Committee Coordinator* |
| 1. **New Business**
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| * 1. Global Work Plan for 2021
 | LiLi Taylor, *Committee Coordinator* |
| * 1. February Newsletter
		+ 1. Writing Assignments
			2. Due Dates and Deadlines
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| * 1. March Newsletter Topics
		1. Review/discuss outline
		2. Identify COVID-updates
 | LiLi Taylor |
| 1. **Next Steps**
 | Susan Kaliush |

Next Meeting:Thursday, February 11, 2021 10:00 – 11:30 AM

Google Meet Link: [meet.google.com/wrr-fznn-vit](https://meet.google.com/wrr-fznn-vit?hs=122&authuser=0)

Call-in #: