

Maryland Board of Architects
Business Meeting Minutes

DATE: August 23, 2023

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect
Stephanie Hopkins, Consumer Member
Casey Dawkins, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, AAG, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: Renata Tyler, Applicant

Call to Order

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:02 a.m.

Chair Edmeades asked Mr. Dawkins to introduce himself as the new consumer member to the Board as well as the Board to him.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on June 28, 2023. Motion (I) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried by the Board to approve the meeting minutes with corrections.

Complaint Committee Report

Ms. Shonaiya presented the following report on behalf of the Complaint Committee:

03-AR-23 - Under investigation

04-AR-23 - Under investigation

05-AR-23 - Under investigation

Motion (II) was made by Mr. Polt, seconded by Mr. Sneed, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Chair Edmeades presented the report for the applicants for the Architectural Registration Exam (A.R.E.) and reciprocity.

There were **fifteen (15)** A.R.E. applications administratively approved:

BATY, Christopher

EARGLE, Kimberly

EKOJA, Jeremiah

GHATE, Purva

IBNOUF, Muddathir

LI, Luming

MINZAL-MUNIZ, Laura

NIELSEN, Jessica

PATEL, Mumuksha

RICHESON, Courtney

STERNER, Lauren

STRAHIN, Arthur Jr

SUN, Amy

WALKER, Stephanie

WALSH, Sukanya

There were **four (4)** A.R.E applications approved by the Board:

ARANIBAR, Carlos

HOLLANDT-Koziolkiewicz, Orion

OLSHAN, Christine

SANTOS, Derrick

Applications for Reciprocity

There was **one (1)** reciprocal application approved by the Board:

TYLER, Renata

Motion (III) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried to approve **nineteen (19)** A.R.E. applications, **one (1)** reciprocity, and **two (2)** pending ARE applications, one due to missing information and one due to insufficient professional experience hours, respectively.

CPC Committee Report

Motion (IV) was made by Mr. Polt, seconded by Ms. Hopkins, and unanimously carried to deny the CPC application submitted by SARA (Society of American Registered Architects). The Board agreed with the CPC committee that the CPC application does not meet the criteria for continuing education providers based on the Board's regulations.

Old Business

Committee Reports

DEI (Diversity Equity & Inclusion)

Chair Edmeades reported he has not met with Ms. Shonaiya and Mr. Sneed for the next steps but would do so at the next meeting.

Board Responsibilities to MD

Chair Edmeades stated that the draft submitted by Mr. Flemming and Mr. Ey was already sent to the Board. He asked Mr. Venuti to review it prior to the next Board meeting. Mr. Venuti agreed.

Code Officials

Chair Edmeades stated that he hasn't heard from the other Design Board Chairs since he last sent the report submitted by Ms. Hopkins and Mr. Polt. He will follow up with them at the next scheduled meeting of the Joint Chairs scheduled for September 27th.

New Business

Mr. Thomas raised the topic of the Mutual Recognition Agreement (MRA) between the National Council of Architectural Registration Boards (NCARB) and the UK's Architects Registration Board (ARB) signed earlier this year. He asked if the Board should consider any implications this MRA would have for reciprocity applicants in Maryland. Chair Edmeades stated that the Board should follow up since there was no request for jurisdictions to take action. He asked Mr. Thomas to follow up on this matter and put the topic on the agenda for the next meeting.

Chair Edmeades also explained that the Board accepts reciprocity under this agreement provided the candidate has a NCARB Certificate to which Ms. Shonaiya agreed.

Chair Edmeades suggested discussing the Strategic Plan that he sent from Region VI during the next Board meeting.

Correspondence - NONE

Executive Director's Report

Mr. Thomas gave a brief overview of the topics discussed during the NCARB Council Hour that he attended virtually on August 22nd. Mr. Sneed asked if the Rolling Clock affected the Maryland Board. Mr. Thomas replied that there had been an influx of the Rolling Clock reactivations for some time, but it has since returned to normal.

Mr. Flemming followed up on the advisory that was disseminated to the Maryland licensees via email. Mr. Thomas reported that the feedback was overall positive.

Board Counsel's Report

Mr. Venuti informed the Board of the release of a new Board Training Manual from the Attorney General's office. A copy will be sent to Mr. Thomas to be circulated to the Board.

He also mentioned that the US Department of Justice notified the State licensing authorities of new provisions under the Servicemembers Civil Relief Act (SCRA) which took effect on January 5, 2023. He said this provision requires MD to issue reciprocal and expedited licenses to active duty members and/or spouses. Chair Edmeades asked about the duration of the license. Mr. Thomas confirmed that qualified candidates will be issued a Maryland license with a 2-year renewal cycle and under MD Board Regulations.

Executive Session - NONE

Adjournment

There being no further business to discuss, Motion (V) was made by Ms. Shonaiya, seconded by Mr. Flemming, and unanimously carried out by the Board to adjourn the meeting at 12:29 p.m.

The next Board Meeting will be on September 27, 2023, Wednesday at 11:00 a.m.

_____ With Corrections X Without Corrections

(Signature on File)

Paul Edmeades, Chair

September 27, 2023

Date