

Maryland Board of Architects **Business Meeting Minutes**

DATE: September 27, 2023

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Kevin Sneed, Architect
Mark Flemming, Architect
Casey Dawkins, Consumer Member

MEMBERS ABSENT: Douglas Polt, Architect
Stephanie Hopkins, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, AAG, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect

Call to Order

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:04 a.m.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on August 23, 2023. Motion (I) was made by Ms. Shonaiya, seconded by Mr. Flemming, and unanimously carried by the Board to approve the minutes with no corrections.

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Complaint Committee Report

Ms. Shonaiya presented the following report on behalf of the Complaint Committee:

03-AR-23 - Referred to Baltimore City, charges filed by OAH

04-AR-23 - Referred to Baltimore City, charges filed by OAH. Hearing scheduled on 10/25/2023

05-AR-23 - Under review

Motion (II) was made by Mr. Flemming, seconded by Mr. Dawkins, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Chair Edmeades presented the report for the applicants for the Architectural Registration Exam (A.R.E.) and reciprocity.

There were **six (6)** A.R.E. applications administratively approved:

HELPER JR., Brian

KELLEY, David

KOLAWOLE, Oluwagbohunmi

MIRBEYGI, Moones

PINEDA, Francisca

ZHONG, Shankun

There were **three (3)** A.R.E. applications approved by the Board:

BOWERS, Sean

PARK, Chan

VANAMAN, Bryan

Applications for Reciprocity

There were **two (2)** reciprocal applications approved by the Board:

CLARKE, Tamara

ELSMAN, Michael

Motion (III) was made by Ms. Shonaiya, seconded by Mr. Sneed, and unanimously carried to approve **nine (9)** A.R.E. applications and **two (2)** reciprocities.

CPC Committee Report

Mr. Thomas mentioned that he wanted to clarify the basis of the denial of SARA as a CPC applicant. Since the members of the CPC committee were not present during the meeting, he suggested tabling it for the next meeting to which Chair Edmeades agreed.

Old Business

Committee Reports

DEI

Ms. Shonaiya and Mr. Sneed agreed with Chair Edmeades when he stated that the committee would report at the next meeting when they meet.

Board Responsibilities to MD

Chair Edmeades suggested discussing the document that was submitted by Mr. Flemming and Mr. Ey at the next meeting when Mr. Venuti has an opportunity to review these documents.

Code Officials

Chair Edmeades mentioned that the draft submitted by Mr. Polt and Ms. Hopkins was already sent out to the Joint Chairs Board. He said he would open the topic for discussion during the meeting with that group which follows at 1:00 p.m.

Mutual Recognition Agreement between NCARB and the United Kingdom (UK) Architects Registration Board

Chair Edmeades asked Mr. Thomas if there was any action required from the MD Board regarding this international agreement. Mr. Thomas answered, no. He explained that the applicants from the UK would be processed the same way as in the US jurisdiction where applicants are required to have an NCARB Certificate.

Mr. Flemming also discussed the MRA (Mutual Recognition Agreement) between Australia, Mexico, and New Zealand. Chair Edmeades clarified that this MRA was already approved and was accepted by the Board a few years ago.

Strategic Plan

Chair Edmeades encouraged the Board to review the strategic plan from Region VI to be discussed at the next meeting.

New Business - NONE

Correspondence – NONE

Executive Director's Report

Mr. Thomas said that his report was about the mutual agreement between NCARB and the United Kingdom's Architects Registration Board which was discussed under old business.

He also mentioned that Region 2 held a meeting on Sept 15, 2023, which covered the restructuring of the Board of Directors. Ms. Shonaiya elaborated on the discussion about the change in the composition of NCARB’s Board of Directors. She also mentioned an earlier proposal to combine Regions 1 and 2, which she explained was not taken into consideration at this time.

Board Counsel’s Report

Chair Edmeades followed up with Mr. Venuti on the distribution of the Board Training Manual. Mr. Venuti stated that the documents had already been forwarded to Mr. Thomas. Mr. Thomas confirmed and agreed to send it to all Board members.

Executive Session – NONE

Adjournment

There being no further business to discuss, Motion (IV) was made by Mr. Flemming, seconded by Mr. Sneed, and unanimously carried out by the Board to adjourn the meeting at 11:40 a.m.

The next Board Meeting will be on October 25, 2023, Wednesday at 11:00 am

X With Corrections _____ Without Corrections

(Signature on File)
Paul Edmeades, Chair

October 25, 2023
Date