State of Maryland

Board of Certified Public Accountants

Business Meeting Minutes

Tuesday, May 2, 2023

 *In Person and Via Google Meets Teleconference*

**MEMBERS**

**IN ATTENDANCE:** James E. Marshall, Jr., Chair

Macon M. Ware, III, Secretary

 Dr. Jan L. Williams

 Joseph Petito

 Tamara Bensky

 Brian Dunne

 Barrett E. Young

**DLLR OFFICIALS/STAFF:** Christopher Dorsey, Executive Director

 Jessica Praley, Legal Counsel

Kausar Syed, Deputy Commissioner

Michelle Roberts, Administrative Officer I

Famata Rahman, Administrative Officer I

Shemirra Massie, Administrative Specialist III

**OTHERS PRESENT:** Mary Beth Halpern, MACPA

Rebekah Olsen MACPA

The May 2, 2023, meeting of the Maryland Board of Public Accountancy was called to order at 9:01 AM by Mr. James E. Marshall, Jr., Chair.

Upon a motion **(I)** by Ms. Bensky, and seconded by Mr. Dunne, the minutes of the April 4, 2023, meeting were unanimously approved with changes.

**Chairman’s Report**

1. Mr. Marshall reminded everyone that the NASBA Eastern Regional Meeting will be held in Savannah, Georgia from May 31 – June 2 and that he would like to attend if possible.
2. Mr. Marshall announced that NASBA approved a 30 month conditional credit.
3. Mr. Marshall mentioned that the Chair and Secretary terms end on July 31, 2023, and if anyone is interested in filling those positions, to please let him know by May 30, 2023 so a vote can be held for the June meeting.
4. Mr. Marshall informed the Board that Commissioner Greg Morgan would no longer be Commissioner of Occupational & Professional Licensing.

Upon a motion **(II)** by Mr. Ware, and seconded by Mr. Petito, the Chairman’s Report was unanimously approved.

**Executive Director’s Report**

Mr. Dorsey announced that Octavia Shorter had been hired as the new Office Services Clerk. Mr. Dorsey also announced that he will not be able to attend the NASBA Eastern Regional Meeting.

Upon a motion **(III)** by Mr. Young, and seconded by Mr. Petito, the Board unanimously approved the Executive Director’s report.

**Exam Appeals**

There were no exam appeals.

**Education Committee Report**

Dr. Williams presented the Education Report. There was one **(1)** Transfer of Grades application approval and zero **(0)** Transfer of Grades application denials.

Upon a motion **(IV)** by Mr. Dunne, and seconded by Mr. Ware, the Board unanimously approved the Education Report.

**Experience Committee Report**

Ms. Bensky presented the Experience Report. There were twelve **(12)** Maryland candidate license application approvals and zero **(0)** Maryland candidate application denials.

There were three **(3)** Reciprocal application approvals which originated from the following jurisdictions: 2 from PR and 1 from VA.

There were two **(2)** Reciprocal application denials which originated from the following jurisdictions: 1 from GA and 1 from VA.

Upon a motion **(V)** by Mr. Young and seconded by Mr. Ware, the Board unanimously approved the Experience Report.

**Firm Permit Committee Report**

Mr. Dunne presented the Firm Permit Committee Report for April 2023. There were three **(3)** firm approvals and zero **(0)** firms closed.

Upon a motion **(VI)** by Mr. Young and seconded by Ms. Bensky, the Board unanimously approved the Firm Permit Report.

**Peer Review Oversight Committee Report**

Mr. Ware reported the following to have occurred beginning April 1, 2023, and ending April 30, 2023: One **(1)** new enrolled firm in the Peer Review Program; three **(3)** firms had reviews accepted; zero **(0)** first time passes with deficiencies, zero **(0)** first time failed; and zero **(0)** firms were dropped or terminated.

Upon a motion **(VII)** by Mr. Dunne, and seconded by Dr. Williams, the Board unanimously approved the Peer Review Report.

**New Business**

1. Mr. Dorsey presented a course proposal from the Cash Campaign of Maryland (CCM). The organization wanted to know if the course would be eligible for Continuing Education hours. The Board asked Mr. Dorsey to get more information from CCM before it makes any decisions

1. Chairman Marshall led a discussion regarding Maryland Board increasing the Exam Conditional Credit to 30 months and what the process would be to make it happen from an agency perspective. The Board asked Mr. Dorsey to ask NASBA to see when additional credits take place and, also, to reach out to Executive Directors from other jurisdictions to see how they are handling conditional credits.

**Old Business**

None

**Correspondence**

None

**Closed Session**

Upon a motion **(VIII)** by Mr. Young, and seconded by Mr. Ware, the Board went into a Closed Session at 9:32 AM via a Google Meets teleconference, where log-in information was only provided to Board members and staff. The purpose of this session was to consult with counsel. This session is permitted to be closed pursuant to Section 3-305(b) (7) of the General Provisions Article, Maryland Annotated Code.

**Return to Open Session**

Upon a motion **(IX)** by Mr. Petito and seconded by Mr. Young, the Board unanimously approved the motions made during the Closed Session.

Upon a motion **(X)** by Mr. Ware, and seconded by Mr. Young, the Board adjourned at 9:42 AM.

**NEXT MEETING:** Tuesday, **June 6, 2023**, via Google Meets teleconferencing at 9:00 AM

\_\_\_x\_\_With corrections \_\_\_\_\_Without corrections

Signature on file June 6, 2023

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman Date