State of Maryland

Board of Certified Public Accountants

Business Meeting Minutes

Tuesday, September 13, 2022

 *Via Google Meets Teleconference*

**MEMBERS**

**IN ATTENDANCE:** James E. Marshall, Jr., Chair

Macon M. Ware, III, Secretary

 Dr. Jan L. Williams

Joe Petito

 Brian Dunne

 Barrett E. Young

 Tamara Bensky

**MEMBERS/STAFF**

**ABSENT:**

**DLLR OFFICIALS/STAFF:** Christopher Dorsey, Executive Director

 Jessica Praley, Legal Counsel

Michelle Roberts, Administrative Officer I

Kausar Syed, Deputy Commissioner

**OTHERS PRESENT:** Mary Beth Halpern, MACPA

Ben Massey

The September 13, 2022, meeting of the Maryland Board of Public Accountancy was called to order at 9:00 AM by the Chairman of the Board, James E. Marshall, Jr.

Upon a motion **(I)** by Mr. Petito, and seconded by Mr. Young, the minutes of the August 2, 2022, meeting were unanimously approved as written.

**Chairman’s Report**

Chairman Marshall announced that the 115th NASBA Annual Meeting will be held in San Diego, CA from October 30, 2022 – November 2, 2022.

On September 29, 2022, Chairman Marshall will be attending the IRS Practitioner Meeting.

Finally, Chairman Marshall announced that the Board will discuss the UAA Model Rules at the October 4, 2022 meeting.

Upon a motion (**II**) by Mr. Dunne, and seconded by Mr. Ware, the Board unanimously approved the Chairman’s report.

**Executive Director’s Report**

Executive Director, Christopher Dorsey, emphasized the need for Board members who are interested in attending the NASBA meeting on October 30, 2022 to let him know as soon as possible so he can secure reimbursement of travel costs. Mr. Dorsey also informed the Board of new staff changes and formally introduced Michelle Roberts as the Board’s new Administrative Officer I.

Upon a motion **(III)** by Ms. Bensky, and seconded by Mr. Young, the Board unanimously approved the Executive Director’s report.

**Exam Appeals**

There were no exam appeals.

**Education Committee Report**

Dr. Williams presented the Education Report. There was one (1) Transfer of Grades application approval from Ohio and zero (0) Transfer of Grades application denials

Upon a motion **(IV)** by Mr. Ware, and seconded by Mr. Young, the Board unanimously approved the Education Report.

**Experience Committee Report**

Ms. Bensky presented the Experience Report. There were five (5) Maryland candidate license application approvals and zero (0) Maryland candidate application denials.

There were twenty-two (22) Reciprocal application approvals which originated as follows: 3-NJ, 1-NY, 2-VA, 1-DC, 4-CA, 1-CO, 3-PA, 1-DE, 1-NH, 1-TX, 1-KY, 1-MI, 1-GU.

There was one (1) Reciprocal application denial.

Upon a motion **(V)** by Mr. Petito and seconded by Dr. Williams, the Board unanimously approved the Experience Report.

**Firm Permit Committee Report**

Mr. Dunne presented the Firm Permit Committee Report for August 2022. There were zero (0) firm permit application approvals and zero (0) firm permit applications denied.

Upon a motion **(VI)** by Mr. Young, and seconded by Ms. Bensky, the Board unanimously approved the Firm Permit Report.

**Peer Review Oversight Committee Report**

Mr. Ware reported the following to have occurred beginning August 1, 2022, and ending August 31, 2022: five (5) new firms enrolled in the Peer Review Program; seven (7) firms had reviews accepted; one (1) firm passed with deficiencies, zero (0) firms failed; and zero (0) firms were dropped or terminated due to scheduling information not being received.

Upon a motion **(VII)** by Ms. Bensky, and seconded by Mr. Young, the Board unanimously approved the Peer Review Report.

**New Business**

**The 2023 meeting dates are as follows:**

**January 3rd, February 7th, March 7th, April 4th, May 2nd, June 6th, *No Meeting in July*, August 1st, September 12th, October 3rd, November 14th & December 5th**.

**Old Business**

Mr. Marshal informed the Board that eight (8) hours Continuing Education credit would be permitted per reporting period for any CPA completing volunteer hours. This must be documented and signed by the volunteer organization.

**Correspondence**

None

**Open Discussion**

**Closed Session**

Upon a motion **(VIII)**, by Mr. Petito, and seconded by Mr. Young, the Board went into a closed session at 9:19 AM via a Google meeting teleconference, where log-in information was only provided to Board members and staff. The purpose of this session was to consult with counsel. This session is permitted to be closed pursuant to Section 3-305(b) (7) of the General Provisions Article, Maryland Annotated Code.

**Return to Open Session**

Upon a motion **(IX)** by Mr. Ware and seconded by Mr. Young, the Board unanimously approved the motions made during Executive Session.

Upon a motion **(X)** by Ms. Bensky, and seconded by Mr. Petito, the Board adjourned at 9:29 AM.

**NEXT MEETING:** October 4, 2022, via Google Meets teleconferencing at 9:00 AM

\_\_\_\_\_With corrections \_\_x\_\_\_Without corrections

Signature on file October 4, 2022

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 Chairman Date