



STATE OF MARYLAND

**D L L R**

DEPARTMENT OF LABOR, LICENSING AND REGULATION

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
MARYLAND HOME IMPROVEMENT COMMISSION  
500 N. Calvert Street, Room 306  
Baltimore, MD 21202-3651

**Maryland Home Improvement Commission  
Public Business Meeting Minutes**

**DATE:** December 3, 2015

**TIME:** 10:00 a.m.

**PLACE:** 500 N. Calvert Street, Baltimore, Maryland 21202

**MEMBERS PRESENT:** Lawrence Helminiak  
Marilyn Jumalon  
William B. Quackenbush, Jr.  
Jeffrey Ross  
Andrew Snyder  
Joseph Tunney  
I. Jean White

**MEMBERS ABSENT:** Sachchida Gupta  
Michael Shilling

**DLLR OFFICIALS AND  
STAFF PRESENT:** Deborah Irvin-Cromwell, Assistant Executive Director  
David R. Finneran, Executive Director  
Joel Jacobson, Assistant Attorney General  
Kimberly Rosenthal, Administrative Officer

**Call to Order**

Chair Joseph Tunney called the meeting to order at 10:10 a.m.

**Approval of the August 6, 2015 Minutes**

The Minutes of the August 6, 2015, Commission meeting were unanimously approved.

PHONE: 410-230-6309 • FAX: 410-962-8482 • TTY USERS, CALL VIA THE MARYLAND RELAY SERVICE  
INTERNET: WWW.DLLR.MARYLAND.GOV • E-MAIL: DLOPLMHIC-DLLR@MARYLAND.GOV

LARRY HOGAN, GOVERNOR • BOYD K. RUTHERFORD, LT. GOVERNOR • KELLY M. SCHULZ, SECRETARY

**Approval of the Special Meeting September 11, 2015 Minutes**

The Minutes of the September 11, 2015 special meeting of the Commission were unanimously approved.

**Guaranty Fund Activity Report**

The MHIC Guaranty Fund Activity Report dated November 20, 2015 is as follows:

Balance as of July 1, 2015	\$ 888,747.30
Receipts	\$ 565,767.79
Interest	-0-
Disbursements	
Claims	(\$340,993.76)
Refunds	
Balance as of October 30, 2015	<u>\$ 1,113,521.33</u>

Mr. Finneran informed the Commissioners that the Guaranty Fund reduction in the amount of \$25.00 for renewals will be in effect January 1, 2016.

**Review of Exam Results**

Below is the examination statistics summary for the month of October and November 2015.

October 2015

<b>Home Improvement</b>	<b>Candidates</b>			
	<b>Tested</b>	<b>Passed</b>	<b>Failed</b>	<b>Pass %</b>
Contractor	101	69	32	68%
Contractor Spanish	57	32	25	56%
Subcontractor	6	4	2	67%
Subcontractor Spanish	3	1	2	33%
Salesperson	85	59	26	69%
Salesperson Spanish	1	1	0	
<b>TOTAL</b>	<b>253</b>	<b>166</b>	<b>87</b>	<b>66%</b>

November 2015

Contractor	92	62	30	67%
Contractor Spanish	32	26	6	81%
Subcontractor	3	1	2	33%
Subcontractor Spanish	1	0	1	0%
Salesperson	50	35	15	70%
Salesperson Spanish	0			
<b>TOTAL</b>	<b>178</b>	<b>124</b>	<b>54</b>	<b>70%</b>

**Maryland Pools Update**

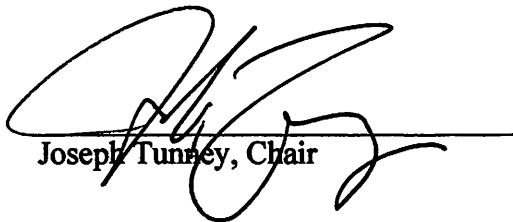
Mr. Finneran informed the Commissioners that there have been 25 complaints submitted by homeowners against Maryland Pools. One complaint was closed due to lack of jurisdiction. The claim process has started and hearings will be scheduled soon. There have been no complaints since Mid-October 2015. Commissioner White made a motion to table the discussion of the timetable for the payouts to the claimants until August 2016. Commissioner Jumalon and Commissioner Snyder both seconded the Motion.

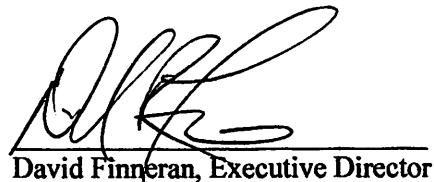
**Comments from Chair**

Chair Tunney wished everyone Happy Holidays and informed the Commission that he looked forward to working with them in 2016.

**Adjournment**

The meeting was adjourned at 10:56 a.m.

  
Joseph Tunney, Chair

  
David Finneran, Executive Director

11/11/2015

RECEIVED  
FEB 26 2016  
BY:

11/11/2015

11/11/2015

11/11/2015

11/11/2015

11/11/2015

11/11/2015

11/11/2015

