**MARYLAND BOARD OF PILOTS**

**BUSINESS MEETING**

**DATE:** October 08, 2021

**TIME:** 10:30 a.m.

**LOCATION:** [3720 Dillon St](https://maps.google.com/?q=3720+Dillon+St,+Baltimore,+MD+21224,+USA&ftid=0x89c803f61b8a82c7:0x4e441a9132fee6b0), 2nd Floor Board Room

 Baltimore, MD 21224

**PRESENT:** Alexander Sandy Steeves**,** Esq., Chairman

Gregory Morgan**,** Commissioner, Ex Officio

Captain Eric Nielsen
Captain John R. Kinlein
Captain Kevin L. Hanna

Captain Shimon D. Horowitz
Michael R. Reagoso
David R. Chenowith

**ABSENT:**  Timothy Kassel

**LABOR OFFICIALS & STAFF PRESENT:**

Milena Y. Trust, AAG, Principal Counsel

Raquel M. Meyers, Assistant Executive Director

Noraida Lozano, Board Administrator

**OTHERS PRESENT:** James W. Bartlett, Counsel, Association of Maryland Pilots

**CALL TO ORDER**

 Alexander Sandy Steeves, Esq Chairman, called the Business Meeting of the Maryland Board of Pilots to order at 10:39 a.m.

**APPROVAL OF MINUTES**

 Motion (I) was made by Chair Steeves, seconded byCapt. Nielsen, and unanimously carried by the Board to approve the Minutes of the June 11, 2021, meeting, without changes.

**INCIDENT COMMITTEE REPORT**

Captain Kinlein reported that Incident # 02-BP-21 is still pending and under investigation. For Incident # 01-BP-22, Board Counsel, Ms. Trust requested to discuss this complaint in Executive Session.

**EXECUTIVE SESSION**

Motion (II) was made by Chair Steeves, seconded by Mr. Chenowith, and unanimously carried to go into Executive Session at 10:41 a.m. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7). The purpose of this meeting was to obtain the legal advice from Counsel regarding Incident # 01-BP-22. Upon completion of the session, the Board reconvened its public meeting at 10:57 a.m. Motion (III) was made by Chair Steeves, seconded by Commissioner Morgan, and unanimously approved by the Board to leave the Executive Session.

Motion (III) was made by Capt. Kinlein, seconded by Chair Steeves, and unanimously carried to approve that the investigation for Incident # 01-BP-22 to be put on hold at this time.

**PILOT COMPLEMENT REPORT**

Captain Nielsen reported the following:

Arrivals – Up by 15% YTD.

Shifts – Up by 19% YTD.

Cargo – Down

Retiring Pilots – Anticipating five (5) pilots retiring next year.

Proposed Pilot Complement – Captain Nielsen reported that four (4) PITs already started this year (February to July) and suggested two (2) PITs to start next year in February 2022.

Motion (IV) was made by Captain Nielsen, seconded byChair Steeves, and unanimously carried by the Board to approve the Pilot Complement Report.

**WORK RULES COMMITTEE REPORT** - None

**PILOT-IN-TRAINING (PIT) SELECTION COMMITTEE REPORT**

 Chair Steeves announced that the publications have been identified and advertisements have been drafted. The advertisement was reviewed by the PIT Selection Committee and Capt. Nielsen as well. Ms. Meyers confirmed the ads have been sent last month.

 Capt. Horowitz mentioned they reviewed the advertisement and narrowed it down to include the Maritime Academies and the Professional Mariner Magazine. At the conclusion of this meeting Ms. Meyers will provide the number of PIT applications received so far.

 Capt. Horowitz inquired about conducting the interviews during the Covid mask mandate. He stated that he would prefer conducting interviews in person and face to face without masks rather than virtually to which Chair Steeves agreed.

 Chair Steeves advised conducting the interviews outdoors since Baltimore City mandates only apply to indoor venues. Commissioner Morgan suggested interviews could be held at 500 N. Calvert or at 1100 N. Eutaw Street, since it’s not mandatory to wear a mask inside these state buildings.

 Motion (V) was made by Chair Steeves, seconded byCapt. Nielsen, and unanimously carried by the Board to approve the Selection Committee Report.

**QUALIFICATION COMMITTEE REPORT**

The Qualifications Committee recommended three (3) pilots to be upgraded from 40’ Limited License to Unlimited License as follows:

 Captain Ryan Merritt effective Nov 01, 2021

 Captain Edward Rawlinson effective Nov 01, 2021

 Captain Leciel Lowery III effective Nov 15, 2021 (delayed due to injury)

 Motion (VI) was made by Captain Nielsen, seconded by Mr. Reagoso, and unanimously carried by the Board to approve the Qualifications Committee Report.

**NEW BUSINESS**

 Motion (VII) was made by Chair Steeves, seconded by Mr. Reagoso, and unanimously carried to approve the Board Meeting schedule for 2022.

**OLD BUSINESS - NONE**

**EXECUTIVE DIRECTOR’S REPORT**

Ms. Meyers announced that the new Executive Director will start on Oct 20, 2021. She thanked the PIT Selection Committee for helping her with the publication and advertising for PIT applicants.

 She also reported that effective Oct 7, 2021, per the IT Supervisor, Mr. Petrosino, the database has been updated to block late renewals automatically. Ms. Trust suggested notifying the licensees as early as 60 days prior to their license expiration date.

Ms. Meyers and Commissioner Morgan updated the Board about the relocation from 500 N. Calvert Street to 1100 N. Eutaw Street.

 Capt. Nielsen told Ms. Meyers that he will be sending a copy of the letter template for the selected PIT applicants.

 Motion (VIII) was made by Chair Steeves, seconded by Capt. Horowitz, and unanimously carried by the Board to approve the Executive Director’s Report.

**ADJOURNMENT**

 Chair Steeves took the opportunity to thank Ms. Meyers for doing a great job for the Board. Ms. Meyers expressed her appreciation working with the Board as well as working with Ms. Trust.

 The next meeting is scheduled for January 7, 2022, at 10:30 a.m.

 There being no further business, motion (IX) was made by Chair Steeves, seconded by Mr. Chenowith, and unanimously carried to adjourn the meeting at 11:30 a.m.

With corrections \_\_\_**X**\_\_\_ Without corrections \_\_\_\_\_\_

 Signature on File 03/11/2022

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alexander Sandy Steeves, Esq., Chairman Date