**Appendix B**

**Qualifications of Personnel Chart**

**Key Staff (Indicate “Vacant” under “Name” if to be hired.)**

**Operator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Name** | **Position Title** | **Full-time/****Part-time (FT/PT)** | **Hours Per Week on Program** | **Credentials and Experience** |
| **Highest Degree Earned** | **MD State Certified Teacher (Y/N)** | **Years of Teaching Experience** | **Years of Adult Ed Experience** |
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