

# Paratransit Openings

3201 Hubbard Road  
Hyattsville, MD 20837



## JOB DUTIES

1. Conduct pre- and post-trip inspections to ensure proper operating condition of vehicle and on-board equipment.
2. Successfully perform scheduled manifest by picking up all clients on time and delivering them to their destinations safely and within a reasonable time frame.
3. Ensuring the safety of all passengers by use of appropriate on-board restraints.
4. Ensure safe and clean vehicle condition at the start and end of each shift.
5. Communicate effectively with dispatch or central office personnel via two-way radio.
6. Adjust to variables in normal working conditions, including adverse weather, traffic and construction, passenger problems, accidents and trip changes.
7. Provide excellent customer service including assistance in boarding and deboarding, supplying information, and responding appropriately in the event of emergency.
8. Diffuse difficult situations and maintain order onboard vehicle.
9. Document thoroughly the course of the day including odometer readings, times, and passenger information.
10. Accurately collect and reconcile cash fares collected from customers.
11. Employ all techniques of defensive driving to minimize the risk of accidents and passenger injuries.
12. Maintain a safe work area and focus on safety.



**Transdev Services, Inc.** operates a shared-ride, door-to-door, paratransit service at their office in Hyattsville MD.

## Requires:

- A clear MD, DC, or VA drivers' record
- 5 year driving history
- Proven customer service skills
- Ability to work various shifts including weekends
- Ability to pass a drug screen and physical
- A satisfactory criminal and employment background check
- Ability to start immediately!

## Bring to the Interview:

- Your Drivers' License and Social Security Card

## We Offer:

- **\$17.00 salary**
- **\$4,000 sign-on bonus (paid out over 18 months)**

## Benefits:

**Medical-Blue Cross/Blue Shield, Dental-Delta Dental, Vision-VSP, Paid Time Off, Paid Holidays, 401(k)**

## For more information:

**Call Elaine Dunbar at 301-909-7725  
M-F, 9:00 a.m.-3:00 p.m.**