



Benchmarks of Success for Maryland's Workforce System

Data and Dashboard Committee

10:00 – 12:00 PM, November 20, 2018

DLLR

Attendees: LiLi Taylor, Milena Kornyl, Andre James, Ellen Beattie, Lynda Weber, Patricia Morfe, Randy Diehl, Shomare Braxton, and Natalie Clements

Handouts: Agenda, Dashboard Design Template, and Draft Benchmark Data

Minutes

I. News and Notes

- DLLR is partnering with the CASH Campaign of Maryland, under the Department of Disability's PROMISE Grant, to provide train the trainer financial education in each of the five WIOA Regions.
- There was no WIOA Alignment Group meeting last month.
- The NAWDP conference will be held in May 2019 in San Antonio, Texas. Milena submitted a workshop proposal, including information about the Benchmarks of Success as a metric to measure the success of community work.
- Erin Roth and Scott Dennis convened the attorney generals from the core WIOA partner agencies to create an inventory of data-sharing agreements, to see where the gaps are, and to propose solutions.
- Milena Kornyl and Andre James are part of a local WIOA Alignment Committee in Anne Arundel County and have been experiencing frustration over limited access in the Maryland Workforce Exchange. It would be useful to have a higher level of access in order to insert case notes. Baltimore County piloted read access in the Maryland Workforce Exchange, in partnership with Mathematica Policy Research. LiLi Taylor will share Baltimore County's work on this topic.

II. Finalize Dashboard Plan

- This dashboard plan contains the design elements but not the actual design.
- Strategic Goals 1-4 will each have their own table using the same set of defined columns. Notes on how to read the data and caveats appear below each table. Strategic Goal #5 is not as applicable to this design.
- The Data and Dashboard Committee decided to simplify the tables to the following columns:
 - Performance Benchmark;

- Previous Annual (FY18/ PY17) Performance;
- Current FY19 / PY18 Performance Target;
- Year to Date (YTD) Performance (as of 9/30/18) – this column will include YTD and Current Annual Performance; and
- Current FY19 % Performance Target Achieved.
- The frequency of data reporting will be included with the performance benchmark.
- The Glossary of Terms will be incorporated by differentiating terms in the performance benchmark columns that have been defined, so the definition pops up when the user hovers their mouse over it.
- The committee decided to keep this design simple for now. More complexity can be added later, if needed.

III. Review of Draft Benchmark Data from Partners

- The committee is missing data points from DORS, DHS, and the Office of Adult Education and Literacy Services (only for benchmark 2.2).
- The “Answer” column of the spreadsheet is the actual benchmark number that would be reported.

IV. Next Steps

- LiLi Taylor will share Baltimore County’s work on piloting read/write access to the Maryland Workforce Exchange with Milena Kornyl and Andre James.
- Natalie Clements will share the Draft Benchmark Data spreadsheet with DORS, DHS, and the Office of Adult Education and Literacy Services, so they can fill in their missing data by close of business Friday, November 30th.
- Natalie Clements will update the Dashboard Design Template and remove all of the numbers.
- The WIOA Alignment Group has one more meeting this year next week.
- The Data and Dashboard Committee will cancel their December meeting, complete work over email, and resume meeting in 2019.