

A black silhouette of a woman's head in profile, facing right. The hair is styled in large, flowing waves. Various hair styling tools are scattered around the head: a pair of scissors with a small orange square on one blade is in the upper left; a comb is in the upper center; another pair of scissors is in the center; a hairbrush is in the lower left; and another comb is at the bottom center.

***THE MARYLAND BOARD OF COSMETOLOGISTS
APPRENTICESHIPS***

APPRENTICESHIP REQUIREMENTS

- **Apprentice Cosmetologist:** Sponsored By A Senior Cosmetologist. Allowed One 2-year Original License And **One 2-year Renewal**. **Must Complete 24 Months Of Training**.
[Cosmetologists Test Takers Guide](#) (Recommended Reference Materials listed on Page 24)
- **Apprentice Hairstylist:** Sponsored By A Senior Cosmetologist Or 2-year Licensed Limited Hairstylist. Allowed A 2-year Original License, **No Renewals**. **Must Complete 15 Months Of Training**.
[Hairstylist test Takers Guide](#) (Recommended Reference Materials listed on Page 22)
- **Apprentice Esthetician:** Sponsored By A Senior Cosmetologist Or Two-year Licensed Limited Esthetician. Allowed A One-year Original License And **One One-year Renewal**. **Must Complete 12 Months Of Training**.
[Esthetician Test Takers Guide](#) (Recommended Reference Materials listed on Page 19)
- **Apprentice Nail Technician:** Sponsored By A Senior Cosmetologist Or Two-year Limited Nail Technician. Allowed A One-year Original License, **No Renewals**. **Must Complete Eight Months Of Training**.
[Nail Technician Test Takers Guide](#) (Recommended Reference Materials listed on Page 19)

Key Information

- The Board of Cosmetologists has no regulations regarding pay between sponsor and apprentice
 - We recommend coming to an agreement before beginning training and sticking to it throughout the duration of the program
- Apprentices must be supervised by the sponsor when providing services
- If you are licensed in another state you may qualify for licensure through [reciprocity](#)
- Sponsors may train a maximum of 2 apprentices at a time
- The shop, sponsor, and apprentice license registrations must be in good standing for credit to be reported for the apprentice
 - Active (not expired), No outstanding Tax Liabilities, Child Support Payments, Shop Consent Orders, etc.
- If an apprentice wishes to switch sponsors, they may do so without losing any previously reported credits. Find a new sponsor and submit an updated Sponsorship Jotform, indicate on the form that you are already a licensed apprentice
- A sponsor wishing to terminate an apprenticeship will need to contact the board (barbers.cos@maryland.gov or 410-230-6190) and will be required to submit a **notarized letter** indicating your intent to end the training, provide each of your registration numbers, and the last day of work performed by the apprentice)

MONTHLY REPORTS

- Regulations require monthly apprentice reports to be submitted online by the registered sponsor:
<https://www.dllr.state.md.us/cgi-bin/ElectronicLicensing/COS/COSsponsor1.cgi>
- The **sponsor** will login using their License Type, Registration Number, and Password
- Select the apprentice that you wish to report credit for, then scroll down to Reportable Hours
- Once you have successfully submitted credit for your apprentice, you will both receive a confirmation email reflecting what you have reported



Cosmetology - Sponsor Certification for Apprentice Training

Application Login

Access to this application is controlled by an on-line password management system. Previously, access was gained through a Department of Labor (LABOR) assigned Personal Identification Number (PIN), mailed to the applicant. To use this system:

- Enter your LABOR-supplied License Registration Number and your personally-chosen password.
- First time users and previous users, who have never used the on-line password management system, should use the "Create My Password" option below to create your password. If you have a LABOR-assigned PIN, it is no longer valid.

If you need assistance, you may contact LABOR Monday-Friday 8:30 AM - 4:30 PM, at the following telephone numbers: 410-230-6190 or toll free 1-888-218-5925.

This application is to be used by a sponsor to officially enter and certify the training hours of an apprentice under their supervision.

License Type:

Registration Number:

PIN/Password:

(At least 8 characters with at least one alphabetic character, one numeric character and no spaces.)

Login

MONTHLY REPORTS MUST BE SUBMITTED WITHIN 90 CALENDAR DAYS TO BE CONSIDERED VALID.

LATE REPORTS WILL NOT BE COUNTED AFTER 90 CALENDAR DAYS WITHOUT PROOF OF WORK EXPERIENCE:

TAX DOCUMENTATION OR A NOTARIZED LETTER FROM EMPLOYER.

Completion of Apprenticeship



DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSING
State Boards of Barbers and Cosmetologists
100 S. Charles St., Tower I
Baltimore, MD 21201

Date: October 23, 2025
APPRENTICE QUALIFICATION LETTER
LICENSE HISTORY: 2023-10-23 / 2025-10-23

COMPLETED APPRENTICE
123 EXAMPLE ROAD
BALTIMORE, MD 21201

Dear COMPLETED APPRENTICE

19-123456

The Maryland Boards of Cosmetologists reviewed your license history file, and you qualify for the COSMETOLOGISTS examination. You must successfully complete the practical and theory examination to receive your license.

Please visit www.psiexams.com to obtain the study guide/application; Candidate Information Bulletin (CIB). For any and all issues that may occur pertaining to PSI, (General Questions, Concerns, Test Scores, Application Processing, Scheduling Issues, etc.), you may contact PSI at 1800-367-1565 or 855-898-0714.

You may Apply Online at: <https://test-takers.psiexams.com/mdcos/auth/login>

If you have any questions, feel free to contact me. I may be reached at (410)230-6190.



Sincerely,
Jake Guy
Board Administrator III
Maryland Board of Barbers
Maryland Board of Cosmetologists

VALID UNDER THE RAISED SEAL OF THE MARYLAND BOARDS OF BARBERS & COSMETOLOGIST

This letter does not have an expiration date.

barbers.cos@maryland.gov | 410-230-6190 | www.labor.maryland.gov

WES MOORE, GOVERNOR | ARUNA MILLER, LT. GOVERNOR | PORTIA WU, SECRETARY

- Once the sponsor submits the final month of credit for their apprentice, you will receive an approval letter, as well as a link and instructions to register for testing through PSI
- Apprentice licenses are not able to be renewed once you have completed the training program
- Your qualification letter does not register you for testing, you will need to submit an application and await approval. You will then be contacted regarding payment and scheduling

PSI TESTING FAQ

- Reference To Study- Maryland Cosmetology Laws And Regulations ([Law and Regulations - Maryland Board of Cosmetologists - Division of Occupational and Professional Licensing](#))
- **Theory Test Is Offered in English, Spanish, and Vietnamese. You may request a special accommodation for an additional language to be offered through a Paid Interpreter**
- Exam Fees: Practical and Theory: \$79, Practical only: \$49, Theory only: \$49
- NO LIVE MODELS, MANNEQUINS ONLY.
- You may refer to the Candidate Information Bulletin for specifics regarding your exam (links on Slide 1). For further insight and tutorials regarding what to expect throughout your testing experience with PSI:
<https://www.psiexams.com/test-takers/psi-cosmetology-barber-national-exams/>
- FOR ANY AND ALL ISSUES THAT MAY OCCUR PERTAINING TO PSI, (GENERAL QUESTIONS, CONCERNS, TEST SCORES, APPLICATION PROCESSING, SCHEDULING ISSUES, ETC) EMAIL [COSMETOLOGY@PSIONLINE.COM](mailto:Cosmetology@PSIONLINE.COM) OR [BARBER@PSIONLINE.COM](mailto:Barber@PSIONLINE.COM). YOU MAY ALSO CALL **1800-367-1565** OR **855-898-0714**.

PSI NATIONAL PRACTICAL TEST GUIDELINES

- During the practical test, test takers must follow all appropriate rules for client protection that will ensure the health, safety, and welfare of the public.
- A proctor will be monitoring time during the test. Personal timers are not allowed in the testing room. Test takers will not receive a score for any activities not completed within the allotted topic area time limits. When the proctor gives an instruction to “Please stop working”, test takers are to immediately stop what they are doing, stand quietly, and wait for the next instruction to be given.
- Test takers are required to prepare and bring a closable container (“supply kit”), with all products, supplies, and equipment necessary to perform the topic areas included in this test. The suggested container dimensions should not exceed 24” wide, 36” long and 30” high. This will allow the test taker to place the supply kit under the table when not in use. There are no supply lists or suggested supplies for the PSI National Tests. PSI recommends the test taker bring the equipment and supplies needed to perform a Topic Area as they would in their own professional environment.
- Test takers are required to bring to the test, two containers to dispose of used items. One marked “Single-use” and one marked “multi-use”. All items used in the test are categorically disposed of in one of these containers.
- Products that are not grouped as “dangerous chemicals” by OSHA and are required to be listed on an actual business SDS sheet, may be fictitious with a self-created or actual label attached. Some other substance may be used inside the container to simulate a product
- Disinfectant containers must have the manufacturers label attached and legible. Disinfectants used must have virucidal, bactericidal and fungicidal properties listed on the manufacturers label.
- Monomer being used for the test must be factory sealed and manufacture labeled as a “low odor or odorless” product. Product not meeting the test requirement will not be allowed into the testing room.

Supply Kit Container

The suggested size of the supply kit, should not exceed 24" x 24" x 15". This allows the kit to fit under the test workspace. It should be a closable container and does not need to be labeled

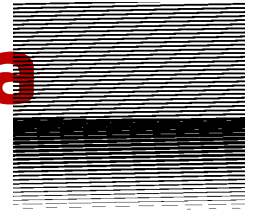


Daily supplies consist of products and supplies that are essential for daily use in the workstation

- Paper Towels
- Disinfectant
- Gloves
- Hand Sanitizer

These items are in your daily workstation bag with other supplies needed on the relating test.

DO NOT Bring in a Supply Kit



Aerosols



Non-Disinfectable cases, boxes, etc for reuse



Wet disinfectant or disinfectant jars

Helpful Hints

- Wear gloves when handling or using disinfectants.
- Do not label the kit.
- No personal names or school names developed.
- The only thing we sanitize is hands (skin). Work surfaces, tools and implements are disinfected.
- If there is a cut or an old wound bleeds, use your first aid kit to perform a blood exposure procedure. The procedure will end with a bandage and the cut contained (glove over cut the cut).
- Once the topic area bag is emptied on the workstation, throw it away in the single-use bag.
- Follow the direction, when told to stop working, stand or sit back and listen to the next direction.
- Redbooks are for the test taker to read instructions. The Proctor will turn the pages, test takers will not be allowed to touch the Redbook.

Exam Testing Accommodations

- Any test accommodation must be approved, and the payment made, prior to scheduling a test. If a test is scheduled first, without approval and payment, the accommodation will not be recognized and granted.
- Accommodation documents must be uploaded into the system using a PDF or JPG format.
- A test taker or their representative may request the accommodation. A valid email address will need to be entered into the application, so communications are received by the test taker to complete the accommodation process.
- There is an email ticket that is generated once the application is submitted. The test taker must respond and create an accommodation account and log in to activate the ticket to move it forward in the PSI system. The ticket will track all updates and communications for the accommodation request. The test taker is responsible to monitor the request ticket communications and updates so PSI may deliver the accommodation request for testing.
- Once the request is submitted it may take up to 14 business days to process.

If a test taker does not successfully submit, follow their ticket, and correspond with the PSI accommodations team, the request may be delayed or canceled.

[Click Here to Apply for a Test Accommodation](#)

If you have any questions, please reach out to - EAAalerts@psionline.com

Eyelash Extension Apprenticeship

The State Board of Cosmetology has been authorized to issue a limited license to provide eyelash extension services:

PROVIDE EYELASH EXTENSION SERVICES MEANS TO PROVIDE TO AN INDIVIDUAL, FOR COMPENSATION, THE SERVICE OF: CLEANING THE EYE AREA; APPLYING: (I) EYELASH PRIMERS AND ADHESIVES; (II) EYELASH EXTENSIONS; AND (III) SEALANT; OR DRYING THE EYE AREA FOR EYELASH EXTENSIONS.

- The Board of Cosmetologists plans to make an Apprentice Limited Eyelash Extension license available in **January 2027**
- Age and Education requirements will remain the same as for other apprentice licenses
- The training program will last for 3 months, and sponsors must be a Senior Cosmetologist who has completed Continuing Education in providing Eyelash Extension Services or Limited Eyelash Extension licensees with 2+ years of licensed experience

Recently Introduced Legislation

SB 1044-State Board of Cosmetologists- Esthetic Services

- This legislation amends the definition of providing esthetic services to expand and clarify what esthetic services can be provided by licensed cosmetologists and licensed estheticians. As a results of the legislation's inclusion of **lash extension services** in the definition, **lash extension technicians will be required to hold either a cosmetologist license or an esthetician license unless and until the legislature enacts a statute establishing a limited license for lash extension services.**

HB 1547-State Board of Cosmetologists- Domestic Violence Awareness Training

- Requiring the State Board of Barbers and the State Board of Cosmetologists, beginning October 1, 2025, to require as a condition for licensure and initial renewal of a license an applicant or a licensee to complete certain training in domestic violence awareness; requiring the Maryland Department of Labor to approve certain domestic violence awareness training that is offered in person and virtually, includes guidance on certain topics, and has a duration of at least 1 hour; etc.

SB 617 -State Board of Cosmetologists- Temporary Eyelash Licensure

- As details of Eyelash Extension training continue to be ironed out the Board of Cosmetologists will make a temporary, one year license available to those wishing to perform eyelash extension services. Such services must be performed in a Board registered Salon. This will allow the Board to regulate the service while providing individuals who are already practicing an opportunity to come into compliance.

Maryland Board of Cosmetologists Laws & Regulations

[Statutes - Business Occupations and Professions](#)



[Regulations Online](#)



The background of the image is a soft-focus photograph of numerous pink flowers, likely cherry blossoms, with delicate petals and visible stamens. The flowers are scattered across the frame, creating a gentle, romantic atmosphere. The lighting is bright and even, highlighting the vibrant pink color of the blooms.

Thank You

HAVE A GREAT DAY