

Maryland Board of Architects Business Meeting Minutes

DATE: August 28, 2024

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street
5th Floor Conference Room
Baltimore, MD 21201

Video conferencing via: meet.google.com/byw-mkbj-vad

By Phone: (US) +1 234-719-3728 PIN: 756 731 100#

MEMBERS PRESENT: Cynthia Shonaiya, Chair
Paul Edmeades, Architect
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect
Casey Dawkins, Consumer Member
Gretel Lott, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect
Stephanie Hopkins
Miles Battle, ARE Candidate

Call to Order

Ms. Cynthia Shonaiya, Chair, called the Business Meeting of the Maryland Board of Architects to order at 11:02 a.m., virtually via meet.google.com/byw-mkbj-vad, (US) +1 234-719-3728 PIN: 756 731 100#.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on June 26, 2024. Motion (I) was made by Mr. Polt, seconded by Mr. Edmeades, and unanimously carried by the Board to

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approve the minutes with corrections.

Complaint Committee Report

Mr. Flemming announced and welcomed Mr. Casey Dawkins as the new member of the Complaint Committee in replacement of Ms. Stephanie Hopkins. He mentioned that the council informed the committee that the time limit for the complaint process would be six (6) months from the date of its receipt.

Mr. Flemming presented the following report on behalf of the Complaint Committee:

04-AR-23 - A hearing is scheduled for 08/28/2024 at 1:30 pm

05-AR-23 - Pre-charge as of 06/27/2024

02-AR-24 - Pre-charge as of 06/27/2024

05-AR-24 - Pre-charge as of 06/27/2024

07-AR-24 - Closed last 06/26/2024 with no violations.

01-AR-25 - Received 08/12/2024 and closed due to contract dispute.

Motion (II) was made by Mr. Sneed, seconded by Mr. Edmeades, and carried by the Board to accept the Complaint Committee Report.

ARE Candidate Audience before the Board

The requesting ARE candidate did not attend the meeting.

Review of Applications

Applications for Architectural Registration Exam (A. R. E.)

Mr. Edmeades presented the report for the Architectural Registration Exam (A.R.E.) and reciprocity applications.

There were **seventeen (17)** A.R.E. applications administratively approved:

BDELMOTAAL, Eman
ABELL, Stephen
AHMED, Mansoor
BAUMGARDNER, Joshua Lee

KELLY, Emily
LAWRENCE, Dane
NAVID-OSTER, Miles
ROBEY, Nathan

BROWNING, Jacob
DANDY, Selina
DUAN, Yiting
DULCICH, Michael
FAZEL-Anvaryazdi, Shaghayegh

ROSEN, Jonah
SANEMAN, Zachary
ZEARFOSS, Erin
GENTLES, Alaina Gentles

There were **nine (9)** A.R.E applications approved by the Board:

ALCHALABI, Firas
AUSTIN, Alan
GROSS, Stephane Jr.
GUYTON, James
MOJADIDI, Masood

NEMEC, Sean
ORANTES, Franco
PASSETO, Gabryela
RUBY, Elizabeth

There is **one (1)** reciprocity application approved by the Board:

ROSENBERG, Dorothy

Motion (III) was made by Mr. Sneed, seconded by Mr. Flemming, and unanimously carried by the Board to approve **seven (26)** A.R.E. applications and **one (1)** application for reciprocity.

Old Business

Committee Reports

Board of Architects Annual Report

Mr. Flemming thanked Ms. Shonaiya and Mr. Edmeades for meeting with him. He discussed the possible topics that would be included in the Board of Architects Annual Report which covers the fiscal year July 1, 2023, through June 30, 2024. He said he would submit the report before the next meeting.

DEI (Diversity, Equity, and Inclusion) Forum

Mr. Dawkins reported they had a meeting about the plan to have the DEI forum in the fall at the University of Maryland which is scheduled for Oct 10, 2024. Mr. Sneed interjected that the DEI committee received confirmation from Martin Smith, the Assistant Vice President of Policy + International Relations at NCARB.

Legislative Task Force

Mr. Edmeades reported he had a meeting with Mr. Dawkins and Mr. Venuti about the legislative task force. He said they planned to meet again in September and work on the MD Law and Regulations in conjunction with the NCARB Model Law and Regulations.

Outreach Opportunity

Mr. Polt reported that he attended a meeting with the executive directors of Maryland chapters of the American Institute of Architects (AIA) regarding outreach opportunities, such as presenting newly licensed architects at AIA chapter events.

New Business

Ms. Shonaiya welcomed Ms. Gretel Lott as the new Consumer Member of the Board. Ms. Lott expressed her gratitude for being part of the Board. She introduced herself as a registered Interior Designer in Maryland and has been in the interior design industry for 20 years. She has served as a director on the CIDQ Board.

Correspondence - NONE

Executive Director's Report

Mr. Thomas announced that the fee increase had been implemented and posted on the website on August 1, 2024. He mentioned that the Emeritus license application has been updated from a paper application to an electronic application that allows retired licensees to pay electronically to expedite processing.

He also mentioned about the Chevron doctrine, which was shared by the Interorganizational Council on Regulation (ICOR). He referred Mr. Venuti to the Board for any questions they may have regarding Chevron doctrine's future implications for the Design Boards.

Ms. Shonaiya acknowledged Mr. Dawkins who replaced Ms. Hopkins as the new member of the Complaint Committee. Mr. Flemming and Ms. Shonaiya expressed their gratitude for Ms. Hopkins as a great asset to the Board and her role as an NCARB director.

Board Counsel's Report

Mr. Venuti gave the Board an overview of the Chevron doctrine which could affect all regulatory agencies and administrative boards.

As suggested by Mr. Venuti, the Board agreed to go into Executive Session regarding the Hearing for Complaint No. **04-AR-23**.

Motion (IV) was made by Mr. Edmeades, seconded by Mr. Sneed, and unanimously carried by the Board to enter the Executive Session at 11:43 a.m., virtually via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7) to discuss Complaint No. 04-AR-23.

Motion (V) was made by Mr. Flemming, seconded by Mr. Edmeades, and unanimously carried by the Board to reconvene its public meeting and leave the Executive Session at 11:49 a.m. virtually, via <https://meet.google.com/byw-mkbj-vad> or by Phone (US) +1 234-719-3728 PIN: 756 731 100#.

Adjournment

Before the meeting adjourned, Mr. Thomas announced that Ms. Raquel Meyers was back in her position as Assistant Executive Director. Mr. Thomas also updated the Board about the Maryland Department of Labor's upcoming relocation to 100 South Charles Street downtown which is scheduled for October this year.

There being no further business to discuss, Motion (VI) was made by Mr. Polt, seconded by Mr. Flemming, and unanimously carried by the Board to adjourn the meeting at 11:51 a.m.

The next Board Meeting will be on Wednesday, September 25, 2024, at 11:00 am.

 X With Corrections _____ Without Corrections

Signature on File

Cynthia Shonaiya, Chair

09/27/2024

Date