

**MINUTES  
MARYLAND BOARD OF ARCHITECTS**

**DATE** December 18, 2019

**PLACE:** 500 N. Calvert Street  
3rd Floor Financial Regulation Conference Room  
Baltimore, MD 21202

**PRESENT:** Paul Edmeades, Chair  
Cynthia Shonaiya, Vice Chair  
Kevin Sneed, Architect  
Douglas Polt, Architect  
Magda Westerhout, Architect  
Gary Ey, Consumer Board Member

**ABSENT** Stephanie Hopkins

**OTHERS PRESENT:** Joseph H. Cullingford, Executive Director  
Rory Wise Sr., Assistant Executive Director  
Andrew J. Brouwer, Assistant Attorney General  
Iris Beasley, Board Administrator  
Frazier West, Investigator  
John Corkill, AIA  
Milena Trust, Board Counsel

**CALL TO ORDER:**

Paul Edmeades, Chair, called the meeting to order at 10:05 a.m.

**APPROVAL OF THE MINUTES**

Motion (I) was made by Douglas Polt, seconded by Kevin Sneed and unanimously carried to approve the October 23, 2019 meeting minutes, with changes.

**COMPLAINT COMMITTEE REPORT**

The Complaint Committee reported on the status of the following complaints:

18-AR-23	Investigating
02-AR-19	Awaiting OAH decision
10-AR-19	Charges have been filed in Howard County
12-AR-19	Closed
13-AR-19	Closed
01-AR-20	Closed
02-AR-20	Closed

**December 18, 2019**

**Page 2**

Motion (II) was made by Kevin Sneed, seconded by Douglas Polt, and unanimously carried to accept the report of the Complaint Committee.

### **EXECUTIVE SESSION**

Motion (III) was made by Gary Ey, seconded by Magda Westerhout and unanimously carried by the Board to go into Executive Session at 10:10 a.m., 3<sup>rd</sup> Floor Conference room, 500 N. Calvert Street, Baltimore, MD 21220. This session is permitted to be closed pursuant to State Government Article, Title §10-508(a) (7). Upon completion of the session, the Board reconvened its public meeting at 10:19 a.m.

### **APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (ARE)**

The Board approved the following applications for the Architectural Registration Examination:

Khan, Dur-e-Nayab	Souders, Zachary
Clever, Mathew	Breedlove, Hannah
Johnson-Williams, Malik-Jon	Pinkney, Comfort
Litzinger, Ryan	Vanbik, Calvin
Larsen, Christian	Martin, Ellen
Mejia, Alexandra	Tittel, Karolina
Katigbak, Andrea	Lewis, LeEllen
Wendland, Amber	Burton, Abagale
Stanton, Robert	Vemulkonda, Natasha
Rigot, Sarah	Ortega, Edrie

The Board is still reviewing one candidate.

Motion (IV) was made by Gary Ey, seconded by Magda Westerhout and unanimously carried to approve twenty applicants.

### **OLD BUSINESS**

The Board decided to table revising the firm permit application until Jessica Praley returns from leave in January.

The Board reviewed the National Council of Architectural Registration Board (NCARB) draft of NCARB's Model Law and a draft of Model Regulations. Their comments will be sent to NCARB by Paul Edmeades, on behalf of the Board.

The Continuing Education Committee will review Maryland's CPC regulations with NCARB and the American Institute of Architects (AIA) regulations and they will work on a draft at the next meeting.

**Maryland Board of Architects**  
**December 18, 2019**

**Page 3**

The Board reviewed a request made by Michael Danladi to modify his disciplinary order that was issued by the Board. Due to his extenuating circumstances and past compliance, the Board voted to modify his order. The AAG's office will draft a new order.

Motion (V) was made by Gary Ey, seconded by Magda Westerhout, and unanimously carried to approve modification of the disciplinary order.

**NEW BUSINESS**

**No new business**

**CORRESPONDENCE**

The Board reviewed a transcript of a Bachelor of Interior Architecture Degree and decided that based on the education matrix someone with this degree would need five years of work experience in order to qualify to take the Architect Registration Examination (ARE).

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Cullingford gave the Board guidance on filing expense vouchers. Also parking receipts \$4 or less do not require a receipt, however anything above \$4.00 requires a receipt. He also informed the Board that he had developed a travel and expense log to better track the expense voucher process.

Mr. Cullingford also informed the Board that there would be hearing at the February 26, 2020 meeting. He queried the Board to ensure we would have a quorum on that date.

Mr. Cullingford provided the Board with a graph of ten years of architect licensing trends. The current trends show that licensed architects in Maryland have increased this past year.

**BOARD COUNSEL REPORT**

Milena Trust informed the Board that several states are considering not requiring a Board review for architects to receive reciprocity since they all must take and pass the national ARE exam. She said this will not happen now but in the next three-five years this will be something the Board will need to consider what their position is.

**ADJOURNMENT**

The next meeting is scheduled for January 29, 2020.

There being no further business, motion (V) was made by Paul Edmeades, seconded by Kevin Sneed and unanimously carried to adjourn the meeting at 10:55 a.m.

Signatures on File