



MARYLAND BOARD OF ARCHITECTS

MINUTES

February 27, 2019

PLACE:

500 N. Calvert Street
3rd Floor Financial Reg. Conference Room
Baltimore, MD 21202

PRESENT:

Paul Edmeades, Chair
Gary Ey
Cynthia Shonaiya
Kevin Sneed
Douglas Polt
Stephanie Hopkins
Magda Westerhout

OTHERS PRESENT:

Joseph Cullingford, Executive Director
Iris Beasley, Board Administrator
Milena Trust, Board Counsel
Jessica Praley, Assistant Attorney General
Frazier West, Professional Licensing Investigator
John Corkill

CALL TO ORDER

Paul Edmeades called the meeting to order at 10:05 a.m.



APPROVAL OF THE MINUTES

Motion (I) was made by Cynthia Shonaiya, seconded by Gary Ey and unanimously carried to accept the January 23, 2019 meeting minutes with minor changes.

COMPLAINT COMMITTEE REPORT

16-AR-16 On hold awaiting further action
17-AR-06 Pre-charge review
18-AR-03 On hold awaiting further action
18-AR-23 No change
02-AR-19 No change
04-AR-19 Investigating
05-AR-19 Closed
06-AR-19 Open State's Attorney Referral
07-AR-19 Open investigating
08-AR-19 Open 30-day letter

Motion (II) was made by Stephanie Hopkins, seconded by Magda Westerhout and unanimously carried to accept the complaint committee report.

APPLICATIONS FOR ARCHITECT REGISTRATION EXAMINATION

The Board unanimously approved six ARE candidates with one denial.

Motion (III) was made by Gary Ey, seconded by Cynthia Shonaiya and unanimously carried to accept the six ARE candidates with one denial.

OLD BUSINESS

The Board reviewed the National Council of Architectural Registration Board's (NCARB) continuing education guidelines. They had concerns about several Health Safety and Welfare courses. Magda Westerhout will draft a letter with the Board's concerns and the Board will review the letter at the March 27, 2019 meeting.



NEW BUSINESS

Mike Armstrong from NCARB conducted a conference call with Milena Trust to discuss incorporating lawyers in assisting Board members' work. They discussed having counsel for all six regions play a bigger role within NCARB

Board members were informed that applications for the NCARB Regional Summit Committees should be submitted regulation as soon as possible.

The Board voted to accept the change from Intern Development Program (IDP) to Architectural Experience Program (AXP) on the Architectural Registration Examination (ARE) application.

Motion (IV) was made by Magda Westerhout, seconded by Douglas Polt and unanimously carried to accept the changes to the ARE application.

CORRESPONDENCE

There was no correspondence to discuss.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Joseph Cullingford informed the Board that he needed their justification for state funds for them to attend the upcoming Annual Business Meeting.

Paul Edmeades and Joseph Cullingford will discuss with The American Institute of Architects Baltimore (AIA) the steps in becoming a Maryland architect.

On the March 27, 2019 Board meeting Paul Edmeades, Cynthia Shonaiya, Joseph Cullingford Magda Westerhout and Jessica Praley will discuss a CPC committee to discuss CPC regulations.

BOARD COUNSEL'S REPORT

The was no board counsel report.

ADJOURNMENT

There being no further business, motion (V) was made by Gary Ey, seconded by Stephanie Hopkins and unanimously carried to adjourn the meeting at 11:45 a.m.

Paul Edmeades, Chair

Date: _____