

MARYLAND BOARD OF ARCHITECTS BUSINESS MINUTES

DATE: May 26, 2021

TIME: 11:00 am

PLACE: 500 N. Calvert Street
Room 302
Baltimore, MD 21210

JOINING IN: Virtual
Video Conference – meet.google.com/cmp-vqnj-zic
Phone: (US) 1-617-675-4444 (PIN: 288 794 295 7044)

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Stephanie Hopkins, Consumer Member
Kevin Sneed, Architect
Douglas Polt, Architect
Mark Flemming, Architect

ABSENT: Gary Ey, Consumer Member

LABOR OFFICIALS AND STAFF PRESENT:

Gregory Morgan, Commissioner, O & P Licensing
Raquel Meyers, Assistant Executive Director
Jessica Praley, Board Counsel
Noraida Lozano, Board Administrator
Frazier West, Investigator

OTHERS PRESENT:

John Corkill, Architect

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:00 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on April 28, 2021. Motion (I) was made by Ms. Hopkins, seconded by Mr. Sneed, and unanimously carried to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Ms. Shonaiya presented the following report on behalf of the Complaint Committee:

03-AR-21 - No Change (Waiting court date from PG County)

06-AR-21 - Investigating, referring to the Engineers Board

09-AR-21 - Investigating

Motion (II) was made by Mr. Polt, seconded by Mr. Flemming, and unanimously carried to accept the Complaint Committee report.

REINSTATEMENT REQUEST

Ms. Praley mentioned that the Board is already setting up for a hearing for this reinstatement request. She also informed the Board that she has a meeting with Ms. Meyers and Mr. Brouwer on Friday (05/28/2021) to discuss the procedures for the hearing and updates will be at the next meeting.

CONTINUING EDUCATION COMMITTEE REPORT

Ms. Praley updated the Board that the concept sheet is already on its final step of approval in the Secretary's office. She will be working on it to submit it to the Maryland Register. She will have an update at the next meeting.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Mr. Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

There were **seven (6)** applications administratively approved:

ABDULKHALEK, Najj
HEMME , Naomi
HESLER, Austen
PINKNEY JR., Mitchell
REYNOLDS, Mark
BLODNIKAR, Brian

There was **one (1)** A.R.E. applications approved by the Board and **one (1) application** denied:

WOOD, Jason

During the review of one application that was denied Ms. Shonaiya asked Mr. Edmeades if it is possible to convert AXP excess hours towards the candidates experience requirements? Mr. Edmeades explained that upon checking all his AXP hours there were no additional hours that can be applied towards his experience requirements to MD to which Ms. Shonaiya agreed.

APPLICATIONS FOR RECIPROCITY

There was one **(1)** application approved by the Board for reciprocity:

MITCHELL, Mortimer Glenn

Since the candidate who applied for reciprocity has been licensed in NY which is not equivalent to MD and is currently licensed in DC which is substantially equivalent to MD, Ms. Shonaiya asked Mr. Edmeades if it is acceptable to administratively approve it even if they got it through reciprocity.

Mr. Edmeades replied that as long as they are licensed in the jurisdiction that is equivalent to MD and also requires a NAAB degree requirement then they can be administratively approved. Ms. Hopkins made it clear that the candidate's license status should be active and not only registered. Mr. Edmeades then asked Ms. Meyers if administratively approving is okay with her, and Ms. Meyers agreed.

Motion (III) was made by Mr. Polt, seconded by Ms. Hopkins, and unanimously carried to approve seven (7) A.R.E. applications, one (1) A.R.E. application denial, and one (1) reciprocal application.

OLD BUSINESS

NCARB Annual Business Meeting

Mr. Edmeades asked Ms. Meyers if MD Board members are okay to physically travel to LA for Annual Business. Ms. Meyers informed the Board that the travel guidelines as per DBM have mandated that those who are travelling out of state require vaccination. She also asked Commissioner Morgan for some comments and he said that to his understanding they are allowed but with those guidelines.

Mr. Edmeades also asked if the delegates need paper approval from the Board. Commissioner Morgan stated that Ms. Meyers can guide them with the paperwork and can check for the budget. Mr. Edmeades informed the board that the budget for those who will attend will be paid for by NCARB.

Mr. Edmeades clarified with Ms. Meyers if those who are interested should request the paperwork from her and she agreed. Mr. Edmeades asked each member of the Board and staff to state their interest in attending the NCARB Annual Business Meeting in Los Angeles on June 24-26. He further asked them whether they wanted to attend in person or virtual and their answers are as follows:

Kevin Sneed - not yet decided - reserve NCARB funding
Stephanie Hopkins - already registered virtually
Douglas Polt - will attend virtually
Cynthia Shonaiya - will confirm June 1st, will take the NCARB funding
Chair Paul Edmeades - not yet decided
Mark Flemming - may attend virtually
Gary Ey - funded by the NCARB as a Board of Directors
Raquel Meyers - will attend in person
Jessica Praley - already registered virtually

Third Party Inspection Program (TPIP) – PG COUNTY

Ms. Praley informed the Board that she's still working on it and needs a little more time. She also mentioned that the discussion will be in a closed session and Mr. Edmeades agreed.

NEW BUSINESS

CEU Audit

Mr. Edmeades opened the discussion for a correspondence concerning the CEU audit wherein the licensee submitted 23.5 out of 24 CEU requirements. He suggested approving it not only because it was only .5hr short but because the CPC form and the renewal application contradict the current requirement which is 24hr and not 16hr HSW as shown in the renewal form and CPC form. He requested that both forms be updated to which Ms. Meyers agreed.

NCARB RESOLUTIONS

Mr. Edmeades asked the Board about their standing on the recent NCARB resolutions. Mr. Polt said that he was okay with the NCARB Resolutions and the majority had no comments.

EXECUTIVE DIRECTOR'S REPORT

Ms. Meyers elaborated what she mentioned earlier that the out-of-state travel needs vaccination and proof as well. She mentioned that the office will be moving to 1100 N. Eutaw Street by the end of the year or early next year. She also informed the Board of the hybrid schedule which is working 3 days in the office and 2 days teleworking wherein we can start accommodating licensees by appointment only. She mentioned having the Board Meeting in the building as well but will keep everyone informed when it takes place.

COUNSEL'S REPORT

Ms. Praley gave her update Senate Bill 93 was signed and approved by the Governor and will take effect in October.

CLOSED SESSION - None

ADJOURNMENT

The next meeting of the Maryland Board of Architects is scheduled for Wednesday, June 30, 2021, at 11:00 a.m.

There being no further business, Motion (IV) was made by Mr. Flemming, seconded by Mr. Sneed, and unanimously carried to adjourn the meeting at 12:02 p.m.

_____ With Corrections _____ Without Corrections

[Signature on File](#)

Paul Edmeades, Chair Date: