

**BOARD OF CERTIFIED INTERIOR DESIGNERS
MINUTES**

DATE: April 1, 2019

PLACE: 500 North Calvert Street
2rd Floor Conference Room, 1:00 p.m.
Baltimore, MD 21202

PRESENT: Robyn Dubick
Michael Daly
Cheryl Duvall
Carmen Parsons Sneed

ABSENT: Tanya Kriscumas
Karen Zopf
Jessica Steeves

**OTHERS
PRESENT:** Joseph Cullingford, Executive Director
Jessica Praley, Board Council
Iris Beasley, Board Secretary

CALL TO ORDER

Robyn Dubick called the meeting to order at 1:05 p.m.

APPROVAL OF MINUTES

Motion (I) was made by Cheryl Duvall, seconded by Michael Daly and unanimously carried by the Board to approve the minutes with minor corrections.

COMPLAINT COMMITTEE REPORT

There was no complaint committee report.

EXECUTIVE DIRECTOR'S REPORT

Joseph Cullingford introduced himself to the Board as the new Executive Director of Professional Boards

BOARD COUNSEL'S REPORT

Jessica Praley the new Board Counsel introduced herself to the Board.

The Board was informed about the department's new 30 Day Failure to Respond Regulations.

Motion (II) was made by Cheryl Duvall, seconded by Michael Daly and unanimously carried by the Board to approve the 30 Day Failure to Respond Regulations

Motion (III) was made by Michael Daly seconded by Robin Dubick to update the changes to the Register.

Board counsel gave an overview of pending legislation that might be of interest to the Board. Counsel also noted that House Bill 60 will change the name of the Department of Labor, Licensing and Regulation to the Department of Labor.

NEW BUSINESS

Michael Daly informed the Board about his work with Morgan State University and his work with the National Council of Architectural Registration Boards (NCARB) to define the definition of Certified Interior Designers. He also noted that the advent of approved programs in Maryland could further the discussion for changing Maryland's Certified Interior Design regulation from a title only to a title and practice.

Robin Dubick informed the Board that before the Sunset Review the Board needed to reach out to possible new member to fill open positions on the Board and also to commit to more meetings.

The Board discussed whether or not they needed to elect officer during the July meeting. Board counsel suggested that it was up to the Board to decide if they would like to reelect officers or vote to keep them same for the upcoming year, as the law does not require elections each year.

OLD BUSINESS

Cheryl Duvall stated that the May 9, 2018 minutes had been misinterpreted and her interest was in presenting CEU courses at industry conferences, and needing to confirm that this does not pose a conflict of interest since she is a board member. Jessica Praley stated that she will research the matter.

CORRESPONDENCE

There was no correspondence.

ADJOURNMENT

There being no further business, motion (IV) was made by Cheryl Duvall, seconded by Carmen Sneed, and unanimously carried by the Board to adjourn the meeting at 1:50 p.m.

Signed: _____
Robyn Dubick, Chair