
Maryland Board of Certified Interior Designers
Business Meeting Minutes

DATE: October 15, 2024, Tuesday

TIME: 1:30 PM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201

Videoconferencing: (<https://meet.google.com/wnb-ixmn-wfv>)
Phone Number: **(US) +1 406-838-3166 PIN: 914 176 096#**

MEMBERS PRESENT: Robyn Dubick, Chair, CID
Carmen Parsons Sneed, CID
Michael Daly, CID, RA
Suzanne Frasier, CID
Nichole McCollum, CID
Cynthia Berardo, CID

STAFF PRESENT: Zevi Thomas, Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

Call to Order

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually via <https://meet.google.com/wnb-ixmn-wfv>, Phone (US) +1 406-838-3166 PIN: 914 176 096# at 1:32 p.m.

Approval of Minutes

Motion (I) was made by Ms. Frasier, seconded by Mr. Daly, and unanimously carried by the Board to approve the July 16, 2024, business meeting minutes with no corrections.

Complaint Committee Report - NONE

Committee Reports

Legislative Committee

Ms. Frasier stated that the Legislative Committee had not met since the last meeting in July.

DEI (Diversity, Equity and Inclusion) Committee

The DEI Committee did not meet reported Ms. Dubick. Ms. McCollum confirmed she researched the DEI program but decided to discuss it with the committee before reporting at the next Board meeting.

Outreach Committee

Ms. Berardo reported she met with Ms. McCollum and Ms. Sneed on September 27, 2024. The committee's goal is to contact CIDQ-certified and non-certified interior designers in Maryland, including small business owners who are not yet registered in Maryland to inform them about the benefits of certification in the State. The committee considers categorizing levels of MD designers such as residential and commercial. The committee discussed incentives that would encourage designers to get certified. They also discussed plans to work with the Board of Architects, specifically Interior Architecture academic programs.

Ms. Sneed agreed with Ms. Dubick that as per the MD statutes, there is no differentiation in levels of certified interior designers. It is whether the interior designer is certified or not. Ms. McCollum explained that having levels could encourage some interior designers in the future to get certified as not all designers are interested in performing work on commercial projects.

Mr. Daly mentioned that the purpose of the CIDQ Model Law update is to magnify the advantage of hiring certified interior designers who have the right education and experience which will benefit jurisdictions, including Maryland. Ms. Frasier agreed with Mr. Daly reinforcing education, health, safety, and welfare rather than advocating for levels of certified interior designers.

Ms. McCollum alluded to the complaints against non-certified interior designers and how the Board addresses them. Ms. Sneed stated that these complaints are mostly redirected to the corresponding Boards such as MHIC (Maryland Home Improvement Commission). Mr. Thomas added that these complaints were mostly monetary disputes and general contractor issues that are not under the Board's jurisdiction. Additionally, Ms. Dubick mentioned that there is limited action this Board can take given the current statutes and regulations. There's authority to reprimand such respondents and notify them to refrain from their violations.

Ms. Sneed consulted with the Board about the incentives that the Board could offer for those obtaining initial certification that could help increase the number of certificate holders in Maryland. Mr. Thomas stated that since CID is the smallest Board among the design boards, the only incentive the Board can feasibly offer within the budget is a free wall certificate for the initial licensees and a \$39 value.

Ms. McCollum asked if the digital badge as an incentive for the new licensees was possible. Mr. Thomas said he is not certain that the digital badge is something that the Board could readably implement. Ms. Sneed suggested that the Board may want to seek help from the State employees about the digital badge.

Executive Director's Report

Mr. Thomas informed the Board that as part of the CIDQ Annual Meeting 2024 on November 8-9, 2024, in Chicago, IL, there's a survey form to be completed regarding the challenges and recent achievements of this Board. He encouraged the Board to share their comments via email and send them before the annual meeting.

He presented the Meeting Calendar for 2025 and requested to be notified if there were any conflicts with their schedule so he could adjust these accordingly to ensure each meeting would have the required quorum.

Board Counsel's Report

Mr. Venuti announced that the Architect's Board is revising their statute which will take effect after two years. He mentioned that the CID Legislative Committee should consider reviewing the CID Board statutes.

New Business - NONE

Old Business

Code Officials Handbook

Ms. Dubick informed me that the Code Official's Handbook revisions were not completed by the Board of Architects deadline. She will send updates to the Board before the end of the year for their review and publish them by next year.

CIDQ Model Law

Mr. Daly reported that he is not certain of where the CIDQ Model Law is now in the adoption process, once it is approved, the CID Board can move forward with change in the State Legislation. Ms. Dubick agreed with Mr. Daly.

Correspondence - NONE

Adjournment

There being no further business to discuss, Motion (II) was made by Ms. Frasier seconded by Ms. Berardo, and unanimously carried to approve the Board to adjourn the meeting at 2:08 p.m. The next Board Meeting is scheduled for Tuesday, January 15, 2025, at 1:30 pm.

Approved: X without corrections _____ with corrections

Signed: (Signature on File)
 Robyn Dubick, Chair

Date: 01/16/2025