

BOARD OF CERTIFIED INTERIOR DESIGNERS
MINUTES

DATE: September 13, 2017

PLACE: 500 North Calvert Street
3rd Floor Conference Room, 1:30 p.m.
Baltimore, MD 21202

PRESENT: Robyn Dubick
Karen Zopf
Jessica Steeves
Cheryl Duvall
Carmen Parsons
Michael Daly

ABSENT: Tanya Kriscumas

OTHERS

PRESENT: Steve Long, Executive Director
James Baseman, Assistant Executive Director
Milena Trust, Board Council
Roberta Watson, Board Secretary

CALL TO ORDER

Steve Long called the meeting to order at 1:36 p.m.

NEW BUSINESS

Motion (I) was made by Cheryl Duvall, seconded by Karen Zopf and unanimously carried by the Board to appoint Robyn Dubick as Chair.

Motion (II) was made by Robyn Dubick, seconded by Cheryl Duvall and unanimously carried by the Board to appoint Karen Zopf as Secretary.

Three new members were introduced to the Board.

Motion (III) was made by Robyn Dubick, seconded by Cheryl Duval and unanimously carried by the Board to appoint Michael Daly and Cheryl Duvall as the members of the Complaint Committee.

Motion (IV) was made by Robyn Dubick, seconded by Cheryl Duvall and unanimously carried by the Board to have staff administratively review and process applicants with minor complaints.

Motion (V) was made by Michael Daly, seconded by Robyn Duvall and unanimously carried by the Board to have staff administratively review and process minor conduct issues.

APPROVAL OF MINUTES

Motion (VI) was made by Karen Zopf, seconded by Cheryl Duvall and unanimously carried by the Board to approve the minutes of the October 26, 2016 meeting as submitted.

CPC COMMITTEE

Motion (VII) was made by Ms. Duvall and seconded by Ms. Zopf and unanimously carried by the Board to appoint Carmen Parsons and Jessica Steeves as the members of the Complaint Committee.

OLD BUSINESS

Steve Long presented to the Board the outcome of the Continuing Education Survey. Fifty six licensees took the survey; many of them stated that it was easy to fulfill the continuing education requirements. The Board discussed different courses on sustainable design and the different resources available to take and track courses. The members of the Board questioned the approval of the Workplace Evolution track (WE) at the International Facility Management Association (IFMA). This particular track is geared towards CID's. Ms. Watson informed the Board of the process to have it approved as acceptable education.

Two meetings ago there was some discussion on deregulation, since then there has not been any movement on the concern. The Board will follow up on the discussion after the Sunset Review in 2022. In the meantime members of the Board are willing to reach out to the Colleges and Universities in the area to strategize and try to incorporate a Design Degree. Many of the Universities and Colleges do not offer a 4 year degree in the area of design in Maryland, which makes it frustrating to the Design community.

Motion (VIII) to approve the 30 new applicants was made by Ms. Zopf, seconded by Ms. Duvall and unanimously carried by the Board.

EXECUTIVE DIRECTOR'S REPORT

There was no report.

BOARD COUNSEL'S REPORT

There was no report.

CORRESPONDENCE

No correspondence to discuss.

OTHER BUSINESS

As of September 13, 2017 there are currently 327 Certified Interior Designers in Maryland, with 652 expired. Thirty new applications were approved since the last meeting. The Board requested Mr. Long to send out a blast email to the expired certificate holders in hopes to bring the numbers up.

The next meeting is scheduled for January 31, 2018 at 1:30 p.m.

ADJOURNMENT

There being no further business, motion (VIII) was made by Ms. Duvall, seconded by Karen Zopf, and unanimously carried by the Board to adjourn the meeting at 2:50 p.m.

With Corrections

Without Corrections

Signed: Signature on File _____