**State of Maryland State of Maryland**

**Elevator Safety Review Board / Business Meeting Minutes**

**DATE:** February 24, 2023 **TIME:** 10:00 a.m.

**LOCATION:** Held in person: 1100 N. Eutaw Street, Baltimore Maryland 21201

Virtually: To access the meeting using video conferencing go to [meet.google.com/vbg-mvtj-mtv](https://www.google.com/url?q=https://meet.google.com/vbg-mvtj-mtv?hs%3D122%26authuser%3D0&sa=D&source=calendar&ust=1682861392540935&usg=AOvVaw0p_OBG8BUcwEZXWWTqpe5k)

To access the meeting by dialing in from a phone: (US)+1 470-400-5690

PIN: 546 397 236#

# Call to Order

Ed M. Hord, Chairman, called the Business Meeting of the Elevator Safety Review Board to

Order at 10:00 am. Chairman Hoard requested individual introductions of Elevator Safety Review Board

Members, and Department of Labor: Elevator Review Board Staff

**Roll Call:** Roll Call conducted byJohn Bull, Executive Director

**Respondents:** Ed M. Hord, Chairman

Lance Brown

William ‘Bill’ Hosea

Charles ‘Pete ‘Meeks Thomas Lindsay Jr.

Jason Danker

Mike Moran

**Absent:**  Matt Helminiak

**DOL Staff:** John Bull, Executive Director O&P Mechanical Board

Kimberley S. Ward, Assistant Attorney General

Antoinette Thembi, Administrative Specialist

**GUEST PRESENT:** Kevin Sullivan, Elevator Industry Work Preservation Fund

Kaese Dillman, Chief Elevator Inspector

Mark Nutting, IUEC Local 7

Quorum called and approved

Dloplelevsafteryreview-labor@maryland.gov | 410-230-6159 | www.labor.maryland.gov

**Approval of Agenda**

The February 2023 agenda was unanimously approved.

# Approval of Minutes

The members reviewed the minutes of the Elevator Safety Board meeting held October 28, 2022. Upon Chairman Hord’s request to approve, Mr. L. Brown motioned to approve the minutes. The motion was seconded by Board member C. Meeks. All remaining Board Members voted “I”, approving the minutes. Motion passed.

# CEU Report

The CEU report was received 2/23/2023 and had not been reviewed. The results of this report will be presented at the next Elevator Safety Review Board meeting, April 28, 2023.

# Chairman’s Report

No chairman’s report.

## PSI Exam Reports

Month Tested Passed Failed % Year to Tested Pass Fail %

Date

October 2 0 2 100% 2022 8 4 4 50%

2022

November 1 0 1 100%

2022

December

2022

No

Test

0

0

100

%

January

2023

No

Test

0

0

100

%

**Complaints**

There were no complaints.

**Correspondence**

No correspondence received.

## Board Reports

1. Executive Director John Bull informs the 2022 Board attendee report was submitted to the Governor’s Office. The 2023 appointment process is being reviewed. Executive Bull has yet to receive approval from the Governor’s Office / appointment committee.

1. 2022 Ethics filings are due. Executive Bull requests all members submit their individual filings.

1. Executive Bull emailed an excel contact sheet to each current Board member. The document included contact phone numbers and email addresses of each member and DOL staff. A link was embedded, listing all 2023 Elevator Safety Review Board meeting dates and times.

## Legislative Board

SB 198. Chairman Hord asks members if they are in support of the proposed bill. Member Tom Lindsay address concern whether it is the responsibility of the Elevator Safety Review Board to enforce code regulations in private residences and temporary rental properties, stating there are current elevator safety laws regarding inspections. Mr. Lindsay shares at this time he prefers to abstain from voting on SB198. Board member J. Danker is in support of the bill, favoring additional safety inspections for rental and temporary residential housing. Mr. Kaese Dillman is in favor of SB 198, noting the increase of elevator accidents, nationwide, in new home construction, where children have been injured. Member Bill Hosea suggest a standardized form / disclosure to be created and shared with all renters regarding the use of in-residence elevators. Chairman Hord states he believes the Elevator Safety Review Board should address SB 198 at the DOL Secretary’s committee meeting and present the member’s sentiment and support of SB 198. Member J. Danker offers a motion the Board endorses SB 198, as is, noting the measure promotes elevator safety for Maryland residents. Mike Moran second’s the motion in support of SB 198. A roll call vote was taken:

Chairman Ed Hord – YES

Tom Lindsay – YES

Lance Brown – YES Bill Hosea- YES

Jason Danker- YES

Charles Meeks- YES

Mike Moran – YES

The motion is passed by the Board, in support of SB 198. Member Jason Danker suggests the Board review any additions, recommendations for a new bill as an addendum to SB 198, to be discussed at the next Board meeting, April 28, 2023. Chairman Hord suggest the Board’s time is limited regarding creating a new bill. Chairman Hord shares today’s unanimous vote in support of SB 198 confirmed acceptance of SB198.

**Old Business**

There is no old business to review.

## New Business

1. Member Jason Danker offers a motion to create a team within the Board to review, present and share ideas, and opinions on upcoming legislation with the Board. Council Ward informs the adding of an Ad-Hoc committee would be preferable. A motion is not required to create this team, within the next 45 days. This idea will be shared with the O&P commissioner.

1. Member C. Meeks suggests decrease of the annual fee for Elevator Mechanics from $225.00 every two years to $100.00 every two years. Executive J. Bull explains fees charged for the license(s) are what pays for the operation of the Elevator Safety Review Board. Chairman Hord suggest to Board member that fees should not be reduced to support Elevator Safety Review Board as it stands.

1. Member Jason Danker addresses incidents of non- licensed workers entering elevator hoist ways. Several injuries, including fatalities, were reported, when unlicensed workers entered the restricted areas. Mr. Danker presented examples of hazardous worksites. Mr. Danker asked for suggestions on how to educate non-elevator workers on the dangers of entering the sites. Executive J. Bull suggested the Elevator Safety review Board create a pamphlet explaining to onsite workers the dangers of entering the restricted work areas. The pamphlet can be posted at worksites, as well made available to the public on the Elevator Safety Review Board website. Executive Director Bull informed Board members DOL/ O&P has a digital content creator that can assist in the development of the educational material. Mr. Bull suggested Web Content and Outreach Coordinator Danielle Anderson sit in on the next board meeting to collect ideas and information to format the pamphlet.

# Counsel’s Report

No report from Counsel

**Executive Session**

There was no Executive Session

## Public Comment

1. Mr. Kevin Sullivan would like the Board to consider regulations to cover the inspection of Air- B & B’s. Should these properties fall under commercial regulation?

1. Mr. Sullivan requested the board consider review CEU requirements for Elevator Mechanics. Chairman Hord suggest these items to be considered at the next Board meeting.

## Next Meeting

The next Board meeting is scheduled for April 28, 2022, at 10:00am. Director Bull will conduct the virtual meeting from Department of Labor, 1100 Eutaw Street, Baltimore MD

## Adjournment

There being no further business, Board member Mike Moran motions for adjournment. All members agreed, with member Bill Hosea absent from the vote. The meeting adjourned at 11:23 AM.

Signature On File April 28, 2023

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ John Bull Date Executive Director**

## Signed on behalf of the Elevator Safety Review Board as voted and approved on: \_April 28, 2023 \_\_

**Elevator Safety Review Board / Business Meeting Minutes**

**DATE:** February 24, 2023 **TIME:** 10:00 a.m.

**LOCATION:** Held in person: 1100 N. Eutaw Street, Baltimore Maryland 21201

Virtually: To access the meeting using video conferencing go to [meet.google.com/vbg-mvtj-mtv](https://www.google.com/url?q=https://meet.google.com/vbg-mvtj-mtv?hs%3D122%26authuser%3D0&sa=D&source=calendar&ust=1682861392540935&usg=AOvVaw0p_OBG8BUcwEZXWWTqpe5k)

To access the meeting by dialing in from a phone: (US)+1 470-400-5690

PIN: 546 397 236#

# Call to Order

Ed M. Hord, Chairman, called the Business Meeting of the Elevator Safety Review Board to

Order at 10:00 am. Chairman Hoard requested individual introductions of Elevator Safety Review Board

Members, and Department of Labor: Elevator Review Board Staff

**Roll Call:** Roll Call conducted byJohn Bull, Executive Director

**Respondents:** Ed M. Hord, Chairman

Lance Brown

William ‘Bill’ Hosea

Charles ‘Pete ‘Meeks Thomas Lindsay Jr.

Jason Danker

Mike Moran

**Absent:**  Matt Helminiak

**DOL Staff:** John Bull, Executive Director O&P Mechanical Board

Kimberley S. Ward, Assistant Attorney General

Antoinette Thembi, Administrative Specialist

**GUEST PRESENT:** Kevin Sullivan, Elevator Industry Work Preservation Fund

Kaese Dillman, Chief Elevator Inspector

Mark Nutting, IUEC Local 7

Quorum called and approved

Dloplelevsafteryreview-labor@maryland.gov | 410-230-6159 | www.labor.maryland.gov

**Approval of Agenda**

The February 2023 agenda was unanimously approved.

# Approval of Minutes

The members reviewed the minutes of the Elevator Safety Board meeting held October 28, 2022. Upon Chairman Hord’s request to approve, Mr. L. Brown motioned to approve the minutes. The motion was seconded by Board member C. Meeks. All remaining Board Members voted “I”, approving the minutes. Motion passed.

# CEU Report

The CEU report was received 2/23/2023 and had not been reviewed. The results of this report will be presented at the next Elevator Safety Review Board meeting, April 28, 2023.

# Chairman’s Report

No chairman’s report.

## PSI Exam Reports

Month Tested Passed Failed % Year to Tested Pass Fail %

Date

October 2 0 2 100% 2022 8 4 4 50%

2022

November 1 0 1 100%

2022

December

2022

No

Test

0

0

100

%

January

2023

No

Test

0

0

100

%

**Complaints**

There were no complaints.

**Correspondence**

No correspondence received.

## Board Reports

1. Executive Director John Bull informs the 2022 Board attendee report was submitted to the Governor’s Office. The 2023 appointment process is being reviewed. Executive Bull has yet to receive approval from the Governor’s Office / appointment committee.

1. 2022 Ethics filings are due. Executive Bull requests all members submit their individual filings.

1. Executive Bull emailed an excel contact sheet to each current Board member. The document included contact phone numbers and email addresses of each member and DOL staff. A link was embedded, listing all 2023 Elevator Safety Review Board meeting dates and times.

## Legislative Board

SB 198. Chairman Hord asks members if they are in support of the proposed bill. Member Tom Lindsay address concern whether it is the responsibility of the Elevator Safety Review Board to enforce code regulations in private residences and temporary rental properties, stating there are current elevator safety laws regarding inspections. Mr. Lindsay shares at this time he prefers to abstain from voting on SB198. Board member J. Danker is in support of the bill, favoring additional safety inspections for rental and temporary residential housing. Mr. Kaese Dillman is in favor of SB 198, noting the increase of elevator accidents, nationwide, in new home construction, where children have been injured. Member Bill Hosea suggest a standardized form / disclosure to be created and shared with all renters regarding the use of in-residence elevators. Chairman Hord states he believes the Elevator Safety Review Board should address SB 198 at the DOL Secretary’s committee meeting and present the member’s sentiment and support of SB 198. Member J. Danker offers a motion the Board endorses SB 198, as is, noting the measure promotes elevator safety for Maryland residents. Mike Moran second’s the motion in support of SB 198. A roll call vote was taken:

Chairman Ed Hord – YES

Tom Lindsay – YES

Lance Brown – YES Bill Hosea- YES

Jason Danker- YES

Charles Meeks- YES

Mike Moran – YES

The motion is passed by the Board, in support of SB 198. Member Jason Danker suggests the Board review any additions, recommendations for a new bill as an addendum to SB 198, to be discussed at the next Board meeting, April 28, 2023. Chairman Hord suggest the Board’s time is limited regarding creating a new bill. Chairman Hord shares today’s unanimous vote in support of SB 198 confirmed acceptance of SB198.

**Old Business**

There is no old business to review.

## New Business

1. Member Jason Danker offers a motion to create a team within the Board to review, present and share ideas, and opinions on upcoming legislation with the Board. Council Ward informs the adding of an Ad-Hoc committee would be preferable. A motion is not required to create this team, within the next 45 days. This idea will be shared with the O&P commissioner.

1. Member C. Meeks suggests decrease of the annual fee for Elevator Mechanics from $225.00 every two years to $100.00 every two years. Executive J. Bull explains fees charged for the license(s) are what pays for the operation of the Elevator Safety Review Board. Chairman Hord suggest to Board member that fees should not be reduced to support Elevator Safety Review Board as it stands.

1. Member Jason Danker addresses incidents of non- licensed workers entering elevator hoist ways. Several injuries, including fatalities, were reported, when unlicensed workers entered the restricted areas. Mr. Danker presented examples of hazardous worksites. Mr. Danker asked for suggestions on how to educate non-elevator workers on the dangers of entering the sites. Executive J. Bull suggested the Elevator Safety review Board create a pamphlet explaining to onsite workers the dangers of entering the restricted work areas. The pamphlet can be posted at worksites, as well made available to the public on the Elevator Safety Review Board website. Executive Director Bull informed Board members DOL/ O&P has a digital content creator that can assist in the development of the educational material. Mr. Bull suggested Web Content and Outreach Coordinator Danielle Anderson sit in on the next board meeting to collect ideas and information to format the pamphlet.

# Counsel’s Report

No report from Counsel

**Executive Session**

There was no Executive Session

## Public Comment

1. Mr. Kevin Sullivan would like the Board to consider regulations to cover the inspection of Air- B & B’s. Should these properties fall under commercial regulation?

1. Mr. Sullivan requested the board consider review CEU requirements for Elevator Mechanics. Chairman Hord suggest these items to be considered at the next Board meeting.

## Next Meeting

The next Board meeting is scheduled for April 28, 2022, at 10:00am. Director Bull will conduct the virtual meeting from Department of Labor, 1100 Eutaw Street, Baltimore MD

## Adjournment

There being no further business, Board member Mike Moran motions for adjournment. All members agreed, with member Bill Hosea absent from the vote. The meeting adjourned at 11:23 AM.

Signature On File April 28, 2023

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ John Bull Date Executive Director**

## Signed on behalf of the Elevator Safety Review Board as voted and approved on: \_April 28, 2023 \_\_