
Board of Examiners of Landscape Architects **Business Meeting Minutes**

DATE: November 13, 2023

TIME: 1:00 PM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201
(Teleconference via Google Meet)

MEMBERS PRESENT: Christopher Schein, *Chair*
Grace Fielder, *Secretary*
Heather English, *Landscape Architect*
Cameron C. Duncan, *Consumer Member*
David Thaler, *Consumer Member*

STAFF PRESENT: Zevi Thomas, *Executive Director*
Matthew Venuti, *Board Counsel*
Matthew McKinney, *Director of Appointments & Regulatory Compliance*
Faith Green, *Board Administrator*

Meeting Called to Order

Christopher Schein, Chair, Called the Board of Examiners of Landscape Architects meeting to order at 1:03 p.m.

New Business

Fees

Mr. Thomas presented the proposed regulatory changes to COMAR 09.28.03.03 which introduces fee increases in the order of 12% on the current charges.

Ms. English inquired if the fees increased at the same rate across the Design Boards. Mr. Thomas responded that some out-of-state/reciprocity fees vary slightly, but all boards will increase at the same rate. He continued to explain that a moratorium during a previous administration did not permit any of the Design Boards to raise their fees.

Mr. Thaler inquired where the initiative for raising the fees originated. Mr. Thomas responded that the Department of Labor/Division of Occupational and Professional Licensing and the Chairs of the Design Boards prompted this initiative.

Mr. Schein stated that the Joint Chairs of Design Boards review the budget at their annual meetings. The consideration in raising these fees included: The current budget. The revenue projections, and how the fees would need to be adjusted based on projected expenses.

Motion (I) was made by Ms. Fielder, seconded by Ms. English, and unanimously carried by the Board to accept the amendment to COMAR 09.28.03.03; Fees and Costs in sections (A), (B) and (C) to include the increase in fees by 12%.

Old Business

None

Adjournment

Motion (II) was made by Ms. Fielder, seconded by Mr. Thaler, and unanimously carried to adjourn the meeting at 1:32 p.m.

Chair's Signature: Signature on File *Date:* 02/13/2024