
Board for Professional Land Surveyors
Business Meeting Minutes

DATE: December 4, 2024

TIME: 11:00 AM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201
(Teleconference via Google Meet)

MEMBERS PRESENT: T.J. Frazier, *Chair, Land Surveyor*
Tammy Rollins, *Vice-Chair, Consumer*
John V. Mettee, *Land Surveyor*
Erick Quintanilla, *Land Surveyor*
Jeanne Nebre, *Land Surveyor*

MEMBERS ABSENT: Derrick McLaughlin, *Consumer*

STAFF PRESENT: Zevi Thomas, *Executive Director*
Raquel Meyers, *Assistant Executive Director*
Matthew Venuti, *Board Counsel*
Faith Green, *Board Administrator*

OTHERS PRESENT: Kevin Norris, *Maryland Society of Surveyors*
Edward Glawe
Steve Gaskins

Meeting Called to Order

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:03 a.m.

Approval of October 17, 2024 Minutes

Members of the Board reviewed the meeting minutes for October 17, 2024. Motion (I) was made by Ms. Rollins, seconded by Mr. Quintanilla, and unanimously carried by the Board to approve the minutes without corrections.

Correspondence

Setting Right of Way Easement

An inquiry was submitted by Mr. Long regarding the destruction of evidence of previous plats during construction projects. Mr. Frazier stated that he was unsure if the Board should provide a formal opinion on the matter.

Mr. Mettee responded, in his work experience, there was always a line item included that required the replacement of plats by a licensed surveyor upon ruination.

Ms. Nebre stated that there would likely be negative governmental pushback if the Board attempted to enforce that corners must be set.

The Board chair will initiate a draft response to this inquiry based on the Board's opinions.

New Business

COMAR 09.13.07 Education Equivalency Requirements

Mr. Venuti presented to the Board the additional language of COMAR 09.13.07 for the Education Equivalency Requirements. Motion (II) was made by Mr. Mettee, seconded by Ms. Nebre, and unanimously carried by the Board to adopt the regulations as they are presented during the open public meeting.

COMAR 09.13.06 Minimum Standards of Practice

Mr. Venuti presented to the Board the regulatory language of COMAR 09.13.06 which would include the certification on documents such as right of ways, easements, and other official sealed documents as suggested by the Ad-hoc Committee. Motion (III) was made by Mr. Mettee, seconded by Mr. Quintanilla, and unanimously carried to adopt the regulations as they are presented during the public meeting.

Mr. Venuti added that a 45-day public commentating period will follow for COMAR 09.13.06.

Old Business

Mapping Task Force

Ms. Nebre reported that the National Council of Examiners of Engineering and Surveying (NCEES) mapping science task force is reviewing the questionnaire that was distributed to the various state boards executive directors. The new NCEES President-elect does not intend to give the task force an additional year to work on the mapping science exam. Therefore, the task force will need to make a decision within the year.

Mr. Mettee added that the task force has until March for further review until reports must be written and prepared for the annual meeting.

Ms. Nebre continued to state that a requirement was set that the task force must meet in person twice before the annual meeting.

NCEES Law Enforcement Committee

Ms. Rollins stated that an in-person meeting is scheduled for February 2025 in Tampa, Florida. She reminded Mr. Thomas that an inquiry for other MBA guidelines would be required.

Executive Director's Report

Mr. Thomas stated that the Northeast Zone meeting for the National Council of Examiners of Engineering and Surveying will be held on April 10-12, 2025. The deadline for funded delegates is January 7, 2025. He listed the 2025 funded delegates based on last year's attendance: TJ Frazier, Tammy Rollins, and Derrick Mclaughlin. In addition, there is a call for NCEES Annual National Service Award nominations which are due by January 31, 2025.

Mr. Thomas presented the 2025 meeting calendar and inquired to board members if the schedule would need to be adjusted.

Mr. Frazier recommended that the Board forego the July 2, 2025, board meeting and that the October and November 2025 meetings should be combined once the Annual MSS Townhall meeting dates have been determined.

Board Counsel Report

Mr. Venuti reported that the design boards did not have proposed legislation moving forward in the upcoming legislative session.

Maryland Society of Surveyors (MSS)

Mr. Norris inquired to Mr. Thomas if the Board tracks the number of candidates interested in the mentoring program that the Maryland Society of Surveyors is providing.

Mr. Thomas responded that the board does not collect this information at this moment.

Review of Applications

Mr. Mettee stated review of applications is underway.

Complaint Committee Report

Ms. Rollins gave the following report:

- 01-LS-25: Closed
- 05-LS-24: Closed
- 04-LS-24: Pre-charge
- 03-LS-24: Assigned to an investigator
- 12-LS-23: Forwarded to the Office of Administrative Hearings

Motion (IV) was made by Mr. Mettee, seconded by Mr. Quintanilla, and unanimously carried by the board to accept the Complaint Committee report.

Adjournment

There being no further business to discuss, Motion (IV) was made by Mr. Mettee, seconded by Ms. Rollins, and unanimously carried by the Board to adjourn the meeting at 11:40 a.m.

Chair's Signature: Signature on File *Date:* 02/05/2025