
Board for Professional Land Surveyors
Business Meeting Minutes

DATE: February 5, 2025

TIME: 11:00 AM

LOCATION: 100 S. Charles St.
Tower 1
Baltimore, MD 21201
(Teleconference via Google Meet)

MEMBERS PRESENT: T.J. Frazier, *Chair*
John V. Mettee, *Land Surveyor*
Erick Quintanilla, *Land Surveyor*
Jeanne Nebre, *Land Surveyor*
Derrick McLaughlin, *Consumer*

MEMBERS ABSENT: Tammy Rollins, *Vice - Chair*

STAFF PRESENT: Zevi Thomas, *Executive Director*
Raquel Meyers, *Assistant Executive Director*
John Dove, *Commissioner*
Matthew Venuti, *Board Counsel*
Faith Green, *Board Administrator*

OTHERS PRESENT: Kevin Norris, *Maryland Society of Surveyors*
Byron Fredenburg, *Public Member*

Meeting Called to Order

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 11:03 a.m.

Approval of December 4, 2024 Minutes

Members of the Board reviewed the meeting minutes for December 4, 2024. Motion (I) was made by Ms. Nebre, seconded by Mr. McLaughlin, and unanimously carried by the Board to approve the minutes with corrections.

Correspondence

Maryland State Geographic Information Committee Certification

Mr. Mettee and Ms. Nebre hesitate to set a precedent when the board does not have control over third-party organizations or their processes. Mr. Mettee continued to state that the regulations were meant to incorporate individuals certified outside of the land surveying profession.

Mr. Quintanilla stated that it is a common question at the Maryland State Geographic Information Committee meetings due to the wording of the Board's regulation. Mr. Frazier responded that the certifications may result in them being reviewed on a case-by-case basis, but all board members should review this correspondence for discussion at the next board meeting.

National Council of Examiners for Engineering and Surveying – Mapping Science Exam

Ms. Nebre explained to board members that the National Council of Examiners for Engineering and Surveying sent inquiring if member states would support a mapping science exam. The organization would like to determine if offering this exam would encourage more professional engineers to pursue a license in surveying. Mr. Frazier responded that it would have minimal effect on Maryland's licensing numbers due to professional engineers being allowed to perform incidental minor supplemental topography as part of the Professional Design Board's Overlapping Practice guidelines. Mr. Thomas stated he would draft a response along with Mr. Mettee.

New Business

Subsidiary Policy

Mr. Mettee stated that when his former employer merged into one, larger company, he became Responsible Charge in several states on behalf of the merged company. Ms. Nebre stated that a change in position was required for her to be the Responsible Charge of the company that was bought, due to contracts being under this company, as well as the new parent company.

The board requested the company to submit a detailed summary of its current parent-subsubsidiary business relationship.

Old Business

Exam Committee Meeting

Ms. Nebre stated that she will be sending invitations to schedule the first Exam Committee meeting.

Executive Director's Report

Mr. Thomas reported that the Division of Occupational and Professional Licensing has moved to 100 S. Charles Street Baltimore, MD 21201. He continued to report that the National Council of Examiners for Engineering and Surveying (NCEES) will be holding a State of the Council meeting on Wednesday, February 5, 2025.

Board Counsel Report

Mr. Venuti reported that the Education Equivalency Requirement regulation went into effect on December 22, 2024. The current legislative session does not have any upcoming bills that will affect the Board for Professional Land Surveyors. The Maryland Society of Engineers proposed a bill that will require all applicants under Subsection 14-305(d) to pass the Fundamentals of

Engineering (FE) exam to be licensed in Maryland. He continued to report that the Board of Architects is creating a task force to evaluate procedures to combat fraud of design professional's seals and registration.

Maryland Society of Surveyors (MSS)

Mr. Norris mentioned that the Maryland Society of Surveyors is evaluating private titles and the role of meets and bounds surveys in wetlands vis-a-vis permit drawings.

Executive Session

Motion (II) was made by Mr. Mettee, seconded by Mr. McLaughlin, and unanimously carried to enter Executive Session at 12:02 p.m. **This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).** Upon completion of the session, the Board reconvened its public meeting at 12:27 p.m.

Review of Applications

Mr. Quintanilla stated the review of applications is ongoing.

Complaint Committee Report

Ms. Nebre reported the following

- 12-LS-23: In pre-charge review
- 02-LS-25: Complaint closed
- 04-LS-24: In pre-charge review
- 03-LS-24: In pre-charge review

Motion (III) was made by Mr. Mettee, seconded by Mr. Quintanilla, and unanimously carried by the Board to approve the Complaint Committee Report.

Adjournment

There being no further business to discuss, Motion (IV) was made by Mr. McLaughlin, seconded by Mr. Quintanilla, and unanimously carried by the Board to adjourn the meeting at 12:28 p.m.

Chair's Signature: Signature on File *Date:* 03/05/2025